

These are draft minutes and are subject to approval at the next meeting.



## HIGHWAYS & TRANSPORTATION COMMITTEE MEETING

8.00 p.m. on Wednesday 9 May 2012

Village Hall Committee Room

### *Minutes*

**Present:**        **Councillors** - Ken Huddart (*Chairman*), Kate Hallett, Anthony Sheppard, Nick Hayes, Geoff Herbert  
                  **Co-opted members**- David Cowie, Bill Chilcott  
                  **Parish Clerk**- Freda Collins

#### 1. Apologies for absence

Jimmy Cartwright who was unwell.  
Caroline Stevenson  
These were accepted.

#### 2. Declarations of Interest in items on the Agenda

**Cllr Huddart** declared that he is Acting Chairman of CAAC for those items in the Conservation Areas.  
**Cllr Hallett** declared that she is an employee of Transport for London.

#### 3. Constitution of the Committee

No changes.

#### 4. Minutes of the last Meeting

It was noted that the punctuation was incorrect in the proposed wording for Brian Rhodes plaque.  
The minutes were then agreed and signed.

#### 5. To report on the actioning of items from previous minutes.

AP24. *Assessment of viability of K3* – Action still outstanding by Cllr Hallett.

AP25. *Inaudibility of PA system at station.* Given lack of replies from Bill Brittan, Cllr Huddart has chased.  
See item 6b.

AP28. *To put parking information on website* – Action still outstanding by Cllr Hallett. The signs and markings in Albany Crescent are now as intended, so this action can be taken. We have had a complaint from a resident of The Parade that the new arrangements make it difficult to garage a car on-street all day, but observation by Cllr Huddart is that the pressure on the single yellow line in Albany Crescent is not as severe as claimed, see item 8b.

AP29. *Cllr Hayes to advise Paul Dawson that the gateway picket fence at Hare Lane was rebuilt by CPC.* Cllr Hayes spoke to Paul Dawson's associate re the village entrance picket fence by the Swan and put in a plea that the funds they would have spent on the fence there be allocated to Claygate PC for use elsewhere.

AP30. *The Parade planter repair.* Reported. Extensive email discussion, see item 7a.

AP31. *The loose kerb at the entrance to Loseberry House.* It had been cemented back in when inspected.

AP32. *Cllr Hayes to remind Skanska to replace light by new pavilion.* Cllr Hayes wrote to Steve Wells, Chair of the CRGT, and told him about Skanska's program for light replacement and the need to see it completed in the Rec. As he is Chair and the Rec. is a distinct jurisdiction the matter should be handled by the CRGT.

AP33. *Parking in The Avenue by Hare Lane.* Cllr Huddart has visited this site several times, and always found that there is a clear stretch of footway one side or the other to accommodate traffic turning in from Hare Lane. See item 8

AP34. *Regarding parking in Aston Road, particularly adjacent to Norfolk Road and Simmil Road.* Cllr Huddart is to reply to resident

AP35. *Plantlock cycle rack for Hare Land island.* There has been considerable email discussion on this, with Claygate in Bloom having decided (with an objection) on normal stands north of the bus shelter see item 11.

AP36. *David to contact Head Teacher regarding cycle parking in Claygate Primary School.* Remains outstanding.

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## 6. Public Transport

### a. Bus shelters, Routes & Bus Stops

Many Senior Citizens' bus passes are due for renewal this month.

### Church Road bus seat.

The new seat at the Recreation Ground bus stop featured in the April Courier. Alex Coomes will sort the memorial plaque once he receives the correct dates for Brian Rhodes.

### b. Trains

No report

### c. Claygate Station

Cllr Huddart has contacted Bill Brittian the Station Manager regarding the inaudible PA system, the vanishing seat on the Up platform and the need for additional cycle parking, including the Committee's suggestion of a shed in the car park near the ticket machine. His welcome response is:

I am aware that the cycle storage capacity is to be increased from 32 to 50, planned to start after the Olympics and complete November 2012. As far as I know this is achieved by putting in a double tier system in place of the existing hoops.

The bench was removed due to complaints from residents re damage to clothing snagged on the worn plastic coating on the bench. All the benches on the New Line are being replaced including Claygate - see below

The station booking hall, waiting rooms and toilets are due to be upgraded. This was originally planned for spring but is likely only to happen after the Olympics - hopefully the bench replacement program will be aligned to these works as the new benches are required in the waiting room. This is part of a station upgrade program for the whole of the New Line with Oxshott and Cobham already completed.

## 7. Liaison with SCC

### a. Road Maintenance and Footpaths

#### Raleigh Drive Bridge

We have been notified that a school bus sometimes drives over the Raleigh Drive bridge, contravening the weight limit. It is supposed to, and mostly does, turn at the junction of Rythe Road and Raleigh Drive, and re-emerge from Loseberry Road onto Hare Lane. Steve Wells and Anthony Sheppard have notified the bus company and, based on past experience, are hopeful that this action will be successful. As a potential escalation, Anthony has threatened involvement of the Parish Council, although the Parish Council has no locus in this matter. SCC, to which the matter has been reported, is responsible for the bridge structure and the weight limit Traffic Order and the Police are responsible for enforcement. It is expected that local opinion would be likely to be divided as to whether closure of the bridge would be a significant problem.

It was noted that the recent road closure in Hare Lane due to gas works resulted in a diversion over this weak bridge by all vehicles. It was expected that SCC should have flagged up this matter when the road was closed.

#### Planter in The Parade.

The brick planter was damaged late last year. Cllr Hallett has been in contact with SCC about a repair. SCC would not repair it as they did not have funding in the last financial year. At the start of the new financial year, it transpired that they had lost the paperwork. It seems that SCC wants to carry out a full rebuild and not just a repair. Early last week, Mike Bennison reckoned that SCC would not carry out the work as a full rebuild would be in the order of £7k. Cllr Bennison then managed to find the funding, and has subsequently said that it needs to be spent as soon as possible.

Technically, it is not wise to do an expensive rebuild to the same design, since this site has been shown to be prone to strikes, being a natural manoeuvring area for delivery vehicles. Normal highway standards require footway furniture to be set back 500mm from the kerb face. If striking the obstruction is a road safety risk, it has to be noted in any Road Safety Audit, but this does not apply at this specific site. There are several ways of setting back planters, perhaps best by using a sloping wall, since this avoids the dirt trap of a narrow strip of footway between the planter and the kerb, but the design is the responsibility of SCC.

It was agreed that Cllr Hallett will liaise with Cllr Bennison and ask that the planter not be repaired or rebuilt until after the CIB judging. This means that it can be replanted for the summer and the CIB competition.

She will also contact Sarah Whittaker and Linda Wells.

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Foley Road footpath.

A frontager reported unloading of RSJs onto the footpath opposite 18 Foley Road, and his assumption that the bricks would be damaged. Cllr Huddart inspected and found only minor scuffing, so there is no need to take action.

Holroyd Road.

Sarah Whittaker has reported that the gas main works in Holroyd Road caused congestion.

b. Highway Tree Replacement and Maintenance

We need to set up a new tree planting programme bearing in mind that, at the end of the year, we may need to replace any dead or damaged trees.

Cllr Bennison is keen to get all old stumps removed. He has been informed of one in Simmil Road, where the resident is keen to pay for a replacement once the stump is gone. Cllr Sheppard will check the correct location.

**AP38 Cllr Sheppard to action.**

It was agreed that 'Transforming Claygate' or 'Greening /Green Claygate' would make a good theme for the Flower Show. Cllr Hayes will provide photographs of Dalmore Avenue tree planting.

David Cowie would like more trees in Denman Drive and is happy to contribute.

d. Street Lighting

Following the replacement of many lights last autumn and negotiations for heritage style lights in several roads; Cllr Huddart has heard little until EBC wrote last week reporting its negotiations for a suitable heritage light which SCC will provide in Conservation Areas. He has carried out a recent survey and has reported to EBC, sending copies to Margaret Emery for Gordon Road and Dave Page for Telegraph Lane). He noted that Gordon Road already has 3 non-heritage lights and only one with a heritage claim. EBC's current remit is limited to Conservation Areas. In view of the general welcome of the replacement lights so far, it was agreed that the Parish Council does not need to champion or fund more heritage lights than have already been agreed.

It was noted that Skanska have replaced lights within the Conservation areas, such as at Beaconsfield Road, and will now have to change them to heritage lights. They may also have to alter the height of some lights; for example in the Old Village where traffic-style lights of 8m have been used.

The SCC street lighting web page is now extensive and informative, including pictures of various designs on offer. SCC gives figures for the spend and estimated savings that the new lights will make.

One anomaly was noted at the junction in Foley Road opposite Albany Crescent where there are two lights within 1m of each other. Anomalies are not normally corrected as Skanska is carrying out a one-for-one replacement. Cllr Huddart will inform SCC

**AP39 Cllr Huddart to action.**

**8. Parking**

a. Off- Street

Nothing to report

b. On- Street

Albany Crescent

We have had a complaint from a resident of The Parade that the new arrangements make it difficult to garage a car on-street all day. Cllr Huddart inspected and observed that the pressure on the single yellow line in Albany Crescent is not as severe as claimed.

Hare Lane (Old Village) car park

In the case of the Hare Lane (Old Village) car park EBC offered special rates to residents of nearby houses without off-street parking. It was noted that the Claygate Club is up for sale. This should not affect the car park which is owned by EBC.

Yellow Lines

SCC will not do the requested yellow lines at The Avenue/Hare lane or at Dalmore Avenue; they have not refused, these lines are just low priority. Residents perceive The Avenue/Hare Lane to be a problem due to parked cars. Cllr Sheppard has carried out observations on this junction. There is often no parking, but when there is, it does cause a potential danger. It was agreed that white hatching would not solve the problem as it

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would have to go along way down the road. The problem is that the road is not wide enough for parked cars, combined with poor sight lines in Hare Lane. Before SCC will act, it wants hard, definable evidence. It was agreed that Cllr Sheppard will speak to the residents living near the corner and ask them to take photos to show the problem.

Residents have complained about commuter parking at the entrance to Aston Road. This does not create the same problem as that in The Avenue as Aston Road is wider and not a through route.

#### Driveway parking.

Cllr Sheppard will also speak to residents of Meadow Road who are experiencing problems with parking across their driveways.

#### **AP40 Cllr Sheppard to action.**

It was noted that a resident can request a white driveway marking via the SCC website, but SCC will only provide it if the Police have been called at least twice.

### **9. Traffic Calming**

#### Speedwatch.

Malcolm is continuing his programme on behalf of the Parish Council, of some three watches per month with local volunteers. It is fortunate that he knows vehicle makes and models so well, since any reports have to be checked for this at DVLA. About five vehicles from a one-hour watch are reported, and some of these prove effective, so that the police send a letter to the registered keeper. Some additional volunteers are expressing an interest, so he may be able to arrange a further Police training session.

#### Coverts Road.

Suggestions to beautify and traffic calm Coverts Road include placing a planter, roughly, but not immediately opposite, the southern link to Foxwarren. If it were placed in the road protected by reflective keep left/right signs, it would act like a chicane. We should expect it to be struck repeatedly, so the cost and construction should allow for easy replacement. Initial thoughts are that it should be timber construction, such as in Hare Lane, west side, by the zebra crossing. Speed, however, is not a problem in Coverts Road and the cost of building out the kerb would be expensive.

#### Hare Lane.

Cllr Huddart has had a request regarding the bendy section (Milbourne Lane to Loseberry Road) for a 20mph limit, widening of the existing footway and provision of a second footway, and a claim that it is incredibly dangerous. He had to respond that the 20mph request has been made before but that SCC is unwilling to fund the measures that would be required nor to tackle the required public consultation, and that the reported accident record of this section of Hare Lane (and hence the proportionate number of unreported bumps) was lower than for adjacent sections of Hare Lane and Milbourne Lane. Initiatives to widen and straighten this section of Hare Lane, which have been around since the 60s, have been resisted on the grounds that they would increase speeds and harm frontagers' environment.

#### Cavendish Drive

The survey about the speed bumps remains outstanding.

#### Speed Limits.

It was noted that the previous campaign of 'Stay alive at 25' failed, probably because the figure was lower than the legal speed limit of 30mph.

Margaret Hicks proposed a village-wide speed limit of 20 mph- but nothing further has been done about this. Claygate is too large for this scheme. It was noted that the Government is moving towards 20mph speed limits, but SCC are not. All traffic calming schemes are expensive. SCC had problems in Walton and is now reluctant to carry out similar schemes. CPC is still interested in the raised junction at Foley Road and The Parade, but there will be the same problems of the expense and consultations.

### **10. Bridleway Proposals & Rights of Way**

10.1 Caroline has reported an unlevel, therefore noisy, large manhole cover in Woodstock Lane South near the junction with the footpath to Chessington, and there are now white lines surrounding it.

10.2 The Beavers/ Cubs did a great Clean Up Claygate Day on the Common, but the countryside clear up team who removed all the rubbish sacks and large metal waste had thought that it was a result of fly tipping, so were pleasantly surprised this was not the case.

10.3 The ditch redug along Woodstock Lane South has much debris brought to the surface, including broken cast iron pipework and glass bottles. As these items are potential hazards so near to the horse track by Elm

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Farm, Caroline tried to remove them. Cllr Huddart will carry out an inspection, and if required will report any hazards to SCC.

**AP41 Cllr Huddart to action.**

10.4 It was noted that the Bridleway from Lower Wood Road down to the subway under the A3 is impassable due to the wet weather. Cllr Huddart will report it to SCC Rights of Way.

**AP42 Cllr Huddart to action.**

**11. Cycling**

11.1 It has been previously agreed that we should place cycle stands on the Hare Lane Island by the service road. A couple of stands would fit lengthways south of the bus shelter (Co-op side), but there are concerns that this interferes with the pedestrian route from the zebra crossing to the bus shelter. Various suggestions have been made about planters, possibly including cycle hoops, to the north of the bus shelter. Cllr Hallett has met with Linda Wells and Vanessa Relleen and they both agree a Plantlock (combined planter and cycle parker) would be a good idea. Although there was one objection at the Environment Committee meeting, it was agreed to go ahead and buy one Plantlock. This will be trialled in Hare Lane. If it proves unsightly or unsuitable, it can be relocated elsewhere. The Plantlock has the advantage of being installed immediately, whereas there will be a time delay for installation for cycle hoops. Although permanent hoops were preferred by some of the Committee, it was agreed to go ahead and buy one Plantlock and try it out. Cllr Hallett will send the details to the Clerk who will order it.

**AP43 Cllr Hallett & the Clerk to action.**

11.2 Vanessa had a reasonable quote of £60 for grinding out the stump of the long-dead cherry tree. This has been done and a replacement has been planted.

11.3 Increased cycle parking has been promised at the station (previously reported)

**12. Street Signage**

Cllr Huddart reported the dirty street nameplate at Stevens Lane/Woodstock Lane South to EBC and the green warning sign at 37/39 Oaken Lane to SCC.

**13. Website**

Cllr Huddart has submitted some photos to Alex Coomes for illustrating the web site.

It was noted that there is no map of Claygate on the current website. This is because the licence to use a map is very costly. There is an interactive map on the SCC website.

**14. Matters for Information Only**

None

**15. Date and place of the next meeting**

8.00pm on 21 June 2012 in the Committee Room

*Apologies from Cllr Hallett as she will be on holiday.*

Signed.....as a true and fair record of the meeting.

Date.....