

DRAFT

**HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 15TH DECEMBER 2016
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Ken Huddart (Chairman), Geoff Herbert, Mark Sugden (ex officio), Xingang Wang.

Co-opted: Caroline Stevenson.

In attendance: Shirley Round (Interim Administrator & Interim Proper Officer)

Members of the Public: None.

1. Apologies for Absence:

Cllr. Tony Shearman, Howard Smith, David Bitner, Kate Hallett with reason.

2. Declarations of Interest:

Cllr Ken Huddart: Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch

Cllr Mark Sugden: Trustee of Claygate Recreation Ground Trust, Trustee of Claygate Village Hall Association, Committee member of Gardening Society, Committee Member of Claygate Village Association, Chairman Outreach Group Church of the Holy Name Esher.

Cllr Xingang Wang: Magistrate and co-ordinator of Claygate Speed Watch

3. To confirm the Minutes of the last meeting (20th October 2016)

There were some discrepancies as to the correct issue dates of the last Minutes. It was agreed, therefore, to sign the agreed set of Minutes that had been posted on the website at the next meeting.

4. To report on the Actioning of items from the previous Minutes.

AP16 Refurbishment of the fountain on The Green. To review at future meeting.

AP29 Cllr Huddart to approach Kingston regarding coaches operating from The Dell through Claygate: OUTSTANDING

AP1 Work on Woodstock Lane South bridleway(see AP 10)

AP2 Cycling sub committee meeting arranged DONE

AP3 Order watering cans for tree wardens for highway tree watering. Asked for more details.

AP4 Cllr Huddart to chase Bill Kear for a quote. Done

AP5 Cllr Huddart to contact Ruxley Heights RA for views on Ruxley Heights as a private road. Done

AP6 Cllr Shearman to ask SCC for more details and also consider discussing with Claygate Primary School **OUTSTANDING**

AP7 Off Street Parking: Clerk to ensure this is on the agenda for the Liaison Meeting. Done

AP8 On Street Parking: Cllr Sugden to speak to SCC about what is involved in this next state of the consultation. Done

AP9 Change of date of H & T meeting from 22nd to 15th December. Done

5. To Discuss H & T Budget for 2017/18

The Committee agreed to increase the proposed Cycling Budget from £250 to £500. The other items it was agreed to leave. The total proposed budget for H & T for 2017/18 will be £7,000.

Any donations from residents for Highway Trees will be shown as H & T Income.

Cllr Sugden will update the master budget sheet for presentation at the full January Council meeting.

6. To Discuss Bridleway Proposals & Rights of Way including

a) Woodstock Lane South horse ride. From the invoice submitted by Will Kear the Chairman has selected action of FP31 wet spots (£750 plus VAT) and refurbishing the northern section, from FP31 to road crossing, horse side (£2,100 plus VAT). The deposit has been paid and the work scheduled for early January 2017. Cllr Sugden requested that pressure be placed to have the work completed by the end of the current financial year. The vegetation on the west side of the horse ride of FP31 requires some trimming back.

Cllr Huddart will contact Elm Farm to request co-operation with flailing the vegetation. **AP10**

b) Ruxley Heights (locked gate top of BW34). Cllr Huddart was present at a site meeting with Dan Williams (Surrey CC Countryside Access), Roger Turner, Roger Davies, Penny Alpass (Ruxley Heights Residents' Association).

It was agreed Ruxley Heights RA should be encouraged to continue to liaise with SCC to apply for a right of way (deemed as either public or private right of way) over Surbiton Bee. The landowner must be kept informed before or at the submission of an application. If granted it will require the landowner to erect a very long fence to safeguard his property. In order to secure an agreement Cllr Huddart suggested CPC could

consider a financial contribution. There was a suggestion from SCC that this agreement could take 2-3 years to complete.

- c) Bridleways. SCC had agreed to put a wooden post in at the top end of BW34 but not pay for it. It was agreed a wooden post would not last long and EBC agreed to put in a metal post for the same price but not pay for it. Cllr Sugden agreed to follow up with Elmbridge Cllr Mary Marshall and EBC

AP11

7. To Discuss a possible major A3 road junction at Barwell and agree any action.

Nothing to report.

8. To discuss Cycling and action if necessary

At the Cycling Sub Committee meeting on 15th December the following proposals were made:

- a) Create a new round cycle route from Claygate via Coverts Road, through the BOAT, Birchwood Lane, Arbrook Common to Claremont Road, alternatively through Arbrook Lane.

As 90% of the cycle route is not in Claygate the majority of the funds will need to come from outside Claygate.

- b) Use of pavements where underutilised.

Surrey Cllr Bennison has promised £100 for the Cycle subcommittee to prepare a map of the cycle routes around Claygate. Parish Council to complete and submit an application form to obtain these funds.

AP12

It was agreed to carry over proposals from the Cycling subcommittee to the next meeting.

9. To discuss Public Transport and action if necessary.

- a) Bus shelter: A second pane of glass has been broken in the Village Hall bus shelter. Cllr Bill Chilcott was thanked for clearing up the broken glass. Cllr Chilcott has contacted EBC and will action this through the Environment and Leisure Committee.
- b) Trains: Nothing to report.
- c) Claygate Station: Nothing to report.

10. To discuss liaison with SCC and action if necessary – with particular reference to:

- a) Road Maintenance and Footways
 - i) A resident was concerned about vegetation on the verge adjacent to 1 Oaken Lane. StreetSmart removed the vegetation.
 - ii) A resident was concerned at the state of the surface of Elm Road. The pothole reported has been repaired. Cllr Huddart has replied that the

road is sound. Surrey Cllr Bennison has been informed. Because of the low speed involved there is no safety case justifying expenditure.

iii) Vale Road was repaired last week.

iv) Oaken Lane junction with Cavendish Drive. Subsidence at the site of the Thames Water repair. Cllr Wang agreed to photograph and report to Thames Water. **AP13**

b) Highway Tree Replacement and Maintenance. 4 Trees in Brookfield Gardens and replacement tree at 22 Claremont Road are required. Cllr Huddart to contact Vanessa Relleen. **AP14**

c) Street Lighting. SCC as a cost saving are turning off street lighting across the county in certain roads between midnight and 5am. In Claygate 68 roads are part of this plan. After discussion it was agreed that we would contact SCC and request that the following 4 roads be removed from the list. Namely The Green, Stevens Lane, The Parade and Common Lane. It was felt that the first 3, because they form part of a thoroughfare through the village and Common Lane leads to Claygate Common which suffers from flytipping. Cllr Sugden to contact Cllr Bennison **AP15**

The Belisha beacon in Hare Lane is out on Fruit World side. Cllr Huddart will report. **AP16**

11. To discuss parking and action if necessary.

a) Off Street parking. At a recent full Elmbridge Borough Council meeting free parking on Saturdays was discussed. It was proposed that free car parking in 4 EBC village car parks will be piloted. However none of these are in Claygate. Cllr Sugden agreed to obtain more information. **AP17**

b) On Street issues. Surrey CC review for Claygate is nearing completion. Cllr Huddart has submitted a question to the local committee on 19th December. Cllrs Huddart and Sugden have been invited to an informal meeting on the 17th January 2017 at which the review will be discussed with local councillors.

Parking around The Green/Church Road. Cllr Bamford reported parking issues around this area in the evenings. The popularity of the new Italian restaurant, the Indian restaurant and the Hare & Hounds has led to considerable congestion. It was agreed to word a leaflet to local restaurants asking them to point out to their customers that free parking is available in the Hare Lane car park and is only 30 seconds away. They will also be asked if they could this information on their websites. Interim Administrator and Cllr Huddart to word **AP18**

12. To Consider Traffic Calming and Management and Action If Necessary.

Nothing to report.

13. To Discuss Street Signage and Action If Necessary.

Woodstock Lane gateway sign by Manor Farm requires Cleaning. Cllr Huddart to action.

AP19

14. To Discuss and Agree Communication of Key Decisions to residents including Input to the Courier and the Website

Articles for Courier already submitted.

15. Matters for Information Purposes Only.

Nothing to report.

16. To Confirm the Date of the Next Meeting on 16th February 2017

Meeting closed at 9.50pm

Signed:

Dated: