

5 June 2015

**NOTICE IS HEREBY GIVEN THAT-**

**A Meeting of the Environment Committee  
will be held on Thursday 11 June 2015 at 8.00 pm  
in the Village Hall Committee Room**

Mark Sugden  
Interim Clerk & Proper Officer

The meeting will be open to the public. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk, who will allocate a slot in order of application.

**AGENDA**

1. TO ELECT A CHAIRMAN.
2. TO ACCEPT APOLOGIES FOR ABSENCE.
3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
4. TO ELECT A VICE CHAIRMAN.
5. TO CONSIDER THE CONSTITUTION OF THIS COMMITTEE.
6. TO AGREE THE REMIT OF THIS COMMITTEE.
7. TO REVIEW THE RISK ASSESSMENTS RELEVANT TO THIS COMMITTEE.
8. TO CONFIRM THE MINUTES OF THE LAST MEETING.
9. TO REPORT ON THE ACTIONING OF ITEMS FROM PREVIOUS MINUTES & agree any further action.
10. TO DISCUSS LITTER, GRAFFITI AND FLY-TIPPING AND AGREE ACTION
11. TO DISCUSS THE HIGHWAY GARDEN SITES AND AGREE ACTION; INCLUDING-
  - a. REVISED INSPECTION ARRANGEMENTS
  - b. SUGGESTED PROJECTS
12. TO DISCUSS THE HANGING BASKETS FOR 2015 AND AGREE ACTION
13. TO DISCUSS THE MEADOW ROAD ISLAND AND AGREE ACTION
14. TO RECEIVE A REPORT AND AGREE ACTION ON CLAYGATE VOLUNTEER GROUPS :-
  - a. GREEN TEAM
  - b. CLAYGATE IN BLOOM
15. TO DISCUSS THE STATUS OF THE GREENS AND AGREE ACTION.
16. TO DISCUSS MATERIAL FOR INCLUSION IN THE COURIER AND ON THE WEBSITE.
17. MATTERS FOR INFORMATION PURPOSES ONLY.
18. TO CONFIRM THE DATE OF THE NEXT MEETING – 6 AUGUST