



caring for Claygate Village

Zak Keshavjee, Parish Clerk & Proper Officer,
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8th January 2016

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the Small Village Hall
on Thursday 14th January 2016 at 7.30pm.**

Zak Keshavjee
Parish Clerk and Proper Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To elect a Vice-Chairman.
4. To discuss the co-option of another Parish Councillor following the resignation of Gary State and agree action.
5. To confirm the minutes of the Parish Council meeting held on 12th November 2015.
6. To report on the actioning of items from previous minutes and agree any further action.
7. To confirm the minutes of the EGM held on the 10th December 2015.
8. To report on the actioning of items from the EGM and agree any further action.
9. To receive the Chairman's report and decide any action arising.
10. To receive the report from the Parish Clerk & Proper Officer and decide any action arising.
11. To receive the finance report and decide action arising.
12. To review the plan for expenditure for the balance of the year; including future projects and funding and agree action.
13. To discuss the budget and set the precept for 2016/17. **Resolution 1.**
14. To discuss the annual subscription of to SALC and NALC and agree action. **Resolution 2.**
15. To note the minutes of the Planning Committee and agree any necessary action.
16. To note the minutes of the Highways & Transportation Committee and agree any necessary action.
17. To note the minutes of the Environment and Leisure Committee and agree any necessary action. **Resolution 3.**
18. To receive a report from the Communications Working Party meetings including status on the website and agree any necessary action.
19. To discuss the CRGT application for a grant towards the cost of an external notice board at the clubhouse and agree any action. **Resolution 4.**
20. To discuss the application from Holy Trinity Church for a grant towards the restoration of the clock face on the church. **Resolution 5.**
21. Matters for information purposes only.

To confirm that the next meeting of the Claygate Parish Council will be held on 3rd March 2016 at 7.30 pm in the Small Village Hall