

ENVIRONMENT COMMITTEE

Minutes of the meeting at
8.00 p.m. on Thursday 9 April 2015
in the Village Hall Committee Room

Present: *Councillors*- Kate Hallett, (*Chairman*), Geoff Herbert, Mark Sugden (*ex-officio*)
Co-opted Members- Bill Chilcott, Vanessa Relleen
Parish Clerk - Freda Collins

In the absence of the Chairman and Vice- Chairman it was agreed that Kate Hallett would chair the meeting.

1. Apologies for Absence

Cllr Mary Marshall with reason
Cllr Anthony Sheppard with reason
Carol Manley.
Helen Belgrano-Operto
These were accepted.

2. Declarations of Interests

Cllr Hallett declared that she is a Trustee of Claygate Village Hall Association and is Secretary to the CVA.
Cllr Herbert declared that he is also a Borough Councillor.
Cllr Sugden declared that he is a Trustee of Claygate Village Hall Association and a Trustee of the CRGT.

3. Minutes of last meeting

The minutes of the 5 Feb 2015 were approved and signed by the Chairman.

4. Actioning of items from previous minutes

All action points have been carried out or are agenda items.

5. Litter, Graffiti & Fly-tipping

5.1 A very heavily overladen trailer with a bent axle and flat tyres was dumped in Fairlawn Close. EBC would not take it away as it was in a private road. Cllr Marshall pumped up the tyres, lightened the load, but before she could get it removed it was stolen!
5.2 Two burnt out cars were recently removed; one from Woodstock Lane South and one from the Common Lane car park. The delay in removal was because it was claimed to be stolen.
5.3. A woman walking 7 dogs that allowed the dogs to foul on the Common has been reported to EBC with photos. EBC are hoping to be taking action against her for dog fouling.
5.4 Builders rubble has been dumped on the BOAT in Coverts Road. Bill reported this to EBC but they have not dealt with it as it is Crown Estates land. Bill will now report the matter to the Crown Estates.

AP41 Bill to action

5.5 Furniture has been dumped at both the alleyway between the Roundway and Telegraph Lane and in Applegarth. Cllr Herbert will report this to EBC.

AP42 Cllr Herbert to action

6. Highway Garden Sites

a. Inspection Arrangements

A great time of year and they are looking great at the moment.

Applegarth

(CM, VR)

Looks reasonable

Fee Farm Road/ The Causeway

(CM, KHa, HB)

Cllr Hallett has inspected the site as it was noted that the shrubs are high and may be affecting sightlines. The sightlines are fine, but the shrubs need to be pruned. Cllr Hallett contacted Carol Manley, but Carol has been ill recently. Cllr Marshall does think the sight line on the corner of Coverts, The Causeway and Fee Farm is compromised by the height of the bushes.

Torrington Lodge car park

(AS, BC)

OK

Coverts/Foley Roads triangle

(CM, VR)

The beds look very dry and compacted. Bill offered to water, but there will be no point watering until the soil is broken up as the water will just run off. Vanessa will organise a working party to loosen the soil and weed. Some plants are missing so it was agreed to authorise Vanessa to spend up to £100 for new plants.

Glebelands

(GH, MM)

Some shrubs at the far side of the bed have gone/been trampled, so it appears that a path is being created across the bed. It was agreed to ask Mary to inspect the site and decide if new shrubs are required.

The Green

(VR, CM, GH)

The clematis has been moved. Steve Wells is willing to donate a plant to replace the clematis, but he is away at the moment.

The fence at the pointy end was damaged. Cllr Marshall arranged for Paul to carry out the work. She inspected it and the workmanship was poor, so she contacted Paul about it. He has arranged for it to be repaired again.

The Hare & Hounds PH have agreed to fund 50% of the repairs. Paul will be invoicing CPC for the remaining 50% for the railing repair.

Cllr Sheppard reported that there are a few dandelions to remove, but otherwise it looks good.

St Leonards Road

(AS, KHa, HB)

The clematis from the Green has been replanted in two pieces in this bed.

The bed still needs periwinkle. Cllr Hallett will bring some from her garden this weekend

AP43 Cllr Hallett to action

Cllr Sheppard reported that there is one apparently dead shrub next to the street sign.

Glenavon Close

(MM, GH)

Looks good, there is a lot of periwinkle in this bed.

Red Lane

(KHa, BC, HB)

Looks stunning. It was noted that there looks to be a dead plant in the middle of the bed, but it may be resting.

Church Road

(GH, VR)

There is a big bare patch in the right hand bed and something appears to be eating the Viburnum Tinus. It was agreed to ask Cllr Marshall to buy shrubs for this bed and for Glebelands. The sum of £50 was authorised.

Vanessa will help to plant.

AP44 Cllr Marshall to action

Vanessa will research pests of Viburnum Tinus.

Hare Lane car park

(AS, BC)

Needs weeding along the Champions side. Otherwise OK, pending improvements to planting. It was agreed to leave improvements to this bed for the new Council. The Clerk will contact Paul about the weeding.

AP45 The Clerk to action

The Firs verge

(VR, KHa, GH, HB)

The snowdrops, wood anemones and violets looked good. The number of daffodils was disappointing. The wild garlic planted by Vanessa is about to flower. Most of the new shrubs have survived. There appears to be a lot of bushy weeds- this will be monitored until the next meeting.

Brick bed at The Parade

(VR, MM & CM)

There are lots of weeds in this bed. Vanessa will weed it. Vanessa was also authorised to replace the missing sedum plants up to a value of £50.

AP46 Vanessa to action

The tulips are looking nice.

Woodstock Triangle

(KHa, MM, HB)

The bed is nearly covered in daffodils and looks lovely.

b. Suggested Projects

Winner Bed- The bed was finally marked out, grass removed and dug over just before Easter and Vanessa and Cllr Marshall will plant it up as soon as they can. £100 is needed for topsoil and plants are required. It was agreed to authorise £350 for this bed (£100 for the topsoil and £250 for plants). It was agreed that Cllr Marshall will be requested to liaise with Paul over the topsoil for this bed.

AP47 Cllr Marshall to action

Paul will be invoicing CPC for the work he has done on the Winner bed. There is a slight increase (£30) in the cost of removing the turf and soil from the Winner bed as it was so heavy.

Hare Lane car park- to be left for the new Council.

7. Hanging Baskets

It was agreed to go with the 26 hanging baskets and 7 troughs.

8. Meadow Road Island

Cllr O'Brien and his children have been planting bulbs in the island.

9. Spring Clean Day

9.1 The agreed date is 18 April.

9.2 The banner will not be used as CDS are using the space on The Parade, but the event has been advertised in the Courier and the Surrey Advertiser and is on the Claygate Network.

9.3 Cllr Marshall will co-ordinate the event. She has the rubbish bags. The Clerk will provide all the necessary paperwork such as sign-in sheets, safety rules etc. It was agreed to put together a check-list of all equipment and paperwork etc necessary for the organisers.

AP48 The Clerk to action

9.4 Cllr Marshall will need to liaise with EBC in order to get the rubbish collected at the correct time and at the correct locations

AP49 Cllr Marshall to action

9.5 It was noted that Cllr Marshall needs to contact the Scout leader to ensure that the Scouts have all the necessary equipment etc.

AP50 Cllr Marshall to action

9.6 It was noted that a resident has complained about the amount of litter on the sloping ground next to the Hare Lane railway bridge. This is not suitable for clearing by volunteers and will have to be carried out by SW Trains employees. Cllr Hallett will contact SW Trains and ask them to tidy up this area.

AP51 Cllr Hallett to action

9.7 It was noted that SW Trains have erected a very ugly stainless steel barrier near to the pedestrian tunnel.

9.8 It was agreed that Cllr Hallett will contact all the potential Claygate Ward candidates and ask if they would like to join in the Clean Up.

AP52 Cllr Hallett to action

10. Claygate Volunteer Groups

a. Green Team

Vanessa and Cllr Marshall have moved the clematis.

b. Claygate in Bloom

There will be a plant sale on 9th May.

Vanessa will organise the front garden and Best Pub competitions again this year.

The tubs look good and the station looks very pretty.

11. Village Greens

a. The Green- the application to register The Green as a village green is proceeding. Cllr Sugden needs to carry out a final check of the file and then see a solicitor to get it notarised.

b. Derwent Close- the application to register Derwent Close green as a village green is proceeding. Cllr Sugden needs to carry out a final check of the file and then see a solicitor to get it notarised.

Thanks were given to the Clerk for the work she has done on the applications

12. Courier/Website

12.1 The Courier has just gone out; the next one is due in August.

12.2 The Clean Up Day and the CIB plant sale need to be put on the website.

AP53 The Clerk to inform Cllr Coomes

13. Matters for information only

13.1 Residents have contacted Cllr Sugden as the WI would like to commemorate their centenary by planting a tree in Claygate. They did suggest a cherry tree on The Green. Cllr Marshall will discuss options with them. She will also ask if they would like to erect a display garden on the Firs as part of their commemoration.

13.2 The first Road Safety Audit of Woodstock Lane South has now been completed and Cllr Marshall has a meeting with SCC next week.

13.3 It was noted that unsociable behaviour in Holroyd Road was reported to police over Easter. Two noisy green scramble bikes, with three riders and no helmets were doing wheelies down the street and causing a danger to the children playing.

14. Date of next meeting

Next Meeting: **Thursday 8.00pm on the 11 June 2015 in the Committee Room**

.....Chairman.....Date