

14th September 2017

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the Small Hall,
Claygate Village Hall, Church Road, Claygate
on Thursday 21st September 2017 at 7.30pm.**

Shirley Round

Shirley Round,
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the Minutes of the Parish Council meeting held on 13th July 2017.
4. To report on the actioning of items from previous minutes of the Parish Council and agree any further action.
5. To receive the Chairman's report and decide any action arising.
6. To receive the report from the Parish Clerk & RFO and decide any action arising.
7. To receive the finance report and decide action arising.
8. To review the plan for expenditure for the balance of the year; including future projects and funding and agree any action.
9. To receive an update on changes by EBC to CIL. **Resolution 1**
10. To discuss 2018/19 budget planning and agree next steps.
11. To discuss arrangements for Remembrance Sunday, November 12th 2017 and agree any necessary action. **Resolution 2.**
12. To note the minutes of the Planning Committee and agree any necessary action.
13. To note the minutes of the Highways & Transportation Committee and agree any necessary action.
14. To note the minutes of the Environment & Leisure Committee and agree any necessary action.
15. To note the minutes of the Extraordinary Meeting of the Environment & Leisure Committee and agree any necessary action.
16. To receive a recommendation from the Chairman of the Council and Chairman of the Communications Working Party on how to proceed with the Courier and an update on the website and agree action.
17. To discuss the provision of a community defibrillator and agree action.
18. To discuss the Claygate Recreation Ground Trust application for a grant for the replacement of a litter bin on the Recreation Ground. **Resolution 3.**
19. Matters for information purposes only.
20. Motion to exclude the Press and Public to discuss the renewal of the Highways Garden Contract
21. To receive the recommendation of the Extraordinary Meeting of the Environment and Leisure Committee on the renewal for one year of the HGS contract. **Resolution 4**

**To confirm that the next meeting of the Claygate Parish Council will be held on
Thursday 16th November 2017 at 7.30 pm in the Small Village Hall**



caring for Claygate Village

Shirley Round
Parish Clerk & Responsible Financial Officer
Claygate Parish Council
Claygate Village Hall
Church Road
Claygate
Surrey KT10 0JP
Tel. No.: 01372 467000
Email: clerk@claygateparishcouncil.gov.uk

PARISH COUNCIL MEETING 21st SEPTEMBER 2017

RESOLUTIONS

RESOLUTION 1

It is **RESOLVED** that this Council authorise the Chairman to sign the revised Memorandum of Understanding (MOU) with Elmbridge Borough Council (EBC) with respect to changes approved by EBC related to Community Infrastructure Levy (CIL) funds payable to Claygate Parish Council (CPC).

Proposed: Tony Shearman

RESOLUTION 2

It is **RESOLVED** that this Council approves an expenditure of £322.25 (ex vat), from the Public Projects budget to pay a private company, Security Force Management Ltd, approved by Surrey Police, to provide Accredited Traffic Marshalls, to oversee the Annual Claygate Management Remembrance Sunday Parade on 12th November 2017.

Proposed: Mark Sugden

RESOLUTION 3

It is **RESOLVED** that this Council approve a grant of £575 to the Claygate Recreation Ground Trust (CRGT) to fund the replacement of a rubbish bin on the Recreation Ground.

Proposed: Julian Way

IN CONFIDENCE: Highways Garden Sites

RESOLUTION 4

It is **RESOLVED** that this Council approves the recommendation of the Environment & Leisure Committee on the renewal, for one year, of the Highways Garden Sites (HGS) contract with the current supplier.

Proposed: Julian Way