



HIGHWAYS & TRANSPORTATION COMMITTEE MEETING

8.00 p.m. on Thursday 29th October 2015

Village Hall Committee Room

Minutes

Present: **Councillors** - Ken Huddart (Chairman), Geoff Herbert, Gary State, Xingang Wang, Mark Sugden (ex-officio) **Co-opted members**- Caroline Stevenson, Kate Hallet, Howard Smith. In Attendance- Lulu Ning Hui

Parish Clerk: Zak Keshavjee

1 Apologies for absence

Bernadette Pearce and Tony Shearman. This was accepted

2. Declarations of Interest in items on the agenda

Cllr Huddart, declared that he is Chairman of the Trustees of Claygate Village Hall Association member of Claygate Village Association and Acting-Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Member of Claygate Village Association and Claygate Village Hall Association, Member of Chartered Institution of Highways and Transportation, member of Institution of Engineering and Technology, Member of Claygate Conservation and Advisory Committee.

Cllr State declared he is a business owner with a business in The Parade and a representative of Claygate on the Elmbridge Business Community Network.

Cllr Sugden declared he is a member of Claygate Village Association and Trustee of the Claygate Recreation Ground Trust.

Cllr Wang declared that he is a magistrate.

Kate Hallet declared that she is an employee for Transport for London

3. To consider the remit of this Committee

Add under (3) Highway verge and footway trees are retained or replaced. Amend final sentence after in, 'or could be in the remit of the powers of a Parish Council'. Amendment proposed by Cllr Gary State and seconded by Cllr Xingang Wang.

4. Minutes of the last Meeting

Revision of the minutes of 20th August 2015 deferred to the next meeting.

5. To report on the actioning of items from previous minutes.

AP4 No further action required.

AP5 Follow-up is needed on the quotes for bins and supply of grit obtained by Cllr Sherman.

AP6 No further action required.

AP8 See item 10 on agenda.

AP 10 Date for meeting of Cycling Sub Committee to be fixed by Parish Clerk see item (7) below (update this is now set for 1st December at 8pm).

AP 12 Dead tree at Applegarth has been cut down.

AP 13 Cllr Wang to report back on outcome of complaint to Thames Water and Consumer Council on repeated works and frustration. Seek to discover who is responsible SCC or Thames Water.

AP 14 Courier (January) to include survey on Cycling, and to cover horse crossing and pedestrian difficulties.

AP 15 Cllr Huddart to ask Mary Marshall to make a proposal regarding Woodstock Lane South Horse Ride see item 6(i) below.

AP 16 Caroline Stevenson will pursue possible grant application from Trough Association (see item 12 below).

AP 17 Tony Shearman to report back on those sites where local person takes ownership of grit bin (see item 12 (iv) below).

AP 18 Cllr Sugden will follow up with EBC (see item 13 below).

AP 19 Cllr Huddart and Cllr Wang to ask Surrey Cllr Mike Bennison what would be involved in adopting speed limit (see item 14 below).

AP 20 Cllr Huddart to follow up replacement of nameplate at Steven Lane triangle (item 15 below). (Update nameplate has been replaced, post crooked, reported).

6. To discuss Bridleway proposals & rights of way, including Woodstock Lane South Horseride and Action if necessary.

i) Woodstock Lane South Horse Ride.

There is a case for a pedestrian route between horse crossing near Clayton Road and FP 31 (designated footpath). Section for pedestrian path has deteriorated with a potential £2,000 cost. Cllr Huddart will ask Mary to make a proposal, while money can be redirected with upwards of £1,500 available to spend. (see AP 15).

ii) Bridleways

7. Cycling

Howard Smith and David Bitner prepared a questionnaire to be used online and possibly individual contact. Howard suggested use of Facebook and Twitter. Historically surveys recorded response of 30% online and 70% individual contact. Questionnaire could also be included in Courier together with an article on cycling. A cycle route through Claygate Village however, it was pointed out that SCC provides cycle routes for Surrey including Claygate. The questionnaire was welcomed by the committee and will be a key topic for when the sub Committee meets. (See AP 10 and AP 14). Howard leaves at 9.05pm.

8) Flooding in Oaken Lane

Cllr Wang to report back on outcome of complaint to Thames Water and Consumer Council on repeated works and frustration. Seek to discover who is responsible SCC or Thames Water. The same complainant contacted Cllr Sugden who directed the person to contact the local M.P. (See AP 13)

9) To Review budget requirements 2016/17

There is scope for a list of projects in view of budget under spends after accounting for day to day spending. Our current (largely unspent) provision of £1500 to footpaths and bridleways (we do regularly spend about £200 strimming Old Claygate Lane, and repeatedly offer contributions elsewhere to Surrey Rights of Way); £250 to maintenance of the bus shelter outside the recreation ground (usually unspent, but damage could lead to substantial costs) agreed it should be deleted and funded from public projects should the need arise; £500 for highway verge trees (usually unneeded because of frontagers' generous donations, but many trees have been planted); £500 for cycle racks and tracks (but where?). Some £1000 will be required for grit bins (if not bought this year).

10) To discuss strategy

Slower traffic speed is desirable especially Hare Lane but there is resistance from SCC. Estimated cost is up to £150,000 if SCC permits. CPC could hire consultants but SCC may disregard and also unsure how

residents of Claygate feel about traffic speed. CPC should encourage SCC Councillor Mike Bennison to approach SCC and also ask for three to four 20mph limit traffic signs.

11. To discuss Public Transport and action if necessary.

- a. Bus Shelters, Bus Routes and Bus Stops
- b. Trains – Second ticket machine to be located on Platform 1 (up) Claygate station.

12) To discuss liaison with SCC and action if necessary with particular reference to:

(i) Road Maintenance and Footpaths

Main thing is to report problems either via web site or through Mike Bennison.

(ii) Village Green Fountain

Can apply for water grant from Trough Association for horse trough but note possible health and safety issue and need to replace lead piping. Caroline Stevenson will pursue possible grant application from Trough Association. **AP 16.**

(iii). Highway Tree Replacement and Maintenance

(iv) Street Lighting

Mix of different lights in Covert Road and Claremont Road.

(v) Winter Maintenance

Identify sites where local person takes ownership of grit bin. **AP 17** Tony Shearman to report back.

13) To Discuss Parking and Action If Necessary;

a. Off-Street Parking

Cllr Sugden will follow up with EBC on the planned hike in car parking by EBC **AP 18**. CPC could consider funding half an hour free parking (as a strategic parking project) if EBC will allow or Co-Op could offer free parking for 30 minutes.

b. On Street Issues

Claygate to be reviewed in Yr 2 of SCC plan.

14 To Consider Traffic Calming And Management and Action If Necessary.

Discussion was largely dealt with under Strategy. Cllr Huddart and Cllr Wang to ask Surrey Cllr Mike Bennison what would be involved in adopting 20 mph speed limit. **AP 19.**

15 To Discuss Street Names Plates And Action If Necessary

Cllr Huddart to follow up replacement of nameplate at Steven Lane triangle (update, it has been replaced).

16. To Discuss And Agree Communication of Key Decisions To Residents Including Input To Courier And The Website.

January issue of the Courier to have articles on horse crossing, cycling and pedestrian issues.

17 Matters for Information Purposes Only

None

Meeting closed at 10.30pm.

Date and place of the next meeting

8.00pm on Thursday 10th December 2015 in the Committee Room

Signed.....as a true and fair record of the meeting.

Date.....