

6th September 2018

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the Small Hall,
Claygate Village Hall, Church Road, Claygate
on Thursday 13th September 2018 at 7.30pm.**

Shirley Round

Shirley Round,
Parish Clerk & Responsible Financial Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, please contact the Clerk prior to the meeting. The Parish Clerk and at least one councillor will be available 15 minutes prior to all meetings to answer any general questions from residents.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the Minutes of the Parish Council meeting held on 12th July 2018.
4. To report on actioning of items from previous Council minutes and agree any further action.
5. To receive the Chairman's report and decide any action arising.
6. To receive the report from the Parish Clerk & RFO and decide any action arising.
7. To receive the finance report and decide action arising.
8. To review the plan for expenditure for the balance of the year; future projects and 2019/20 budget planning and agree any action.
9. To consider plans for future Community Infrastructure Levy projects and agree next steps.
10. To consider a motion to amend the Financial Regulations and Standing Orders to include recommendations from the external auditor.
11. To consider a motion by Cllr Chilcott to set up a working party to consider required changes to Financial Regulations and Standing orders in relation to contracts.
12. To consider preliminary plans for the 2019 election and agree action.
13. To consider the Councillors views on the content of the November issue of Courier and the necessity of using paid distributors for this issue.
14. To discuss and agree the formal response to EBC's consultation to seek the views of the local electors on the creation of a Hershams Community Council.
15. To discuss final arrangements for Remembrance Sunday, November 11th 2018 and agree any further action.
16. To consider a motion by Cllr Sugden to assign a sum up to £600 to produce and deliver (by paid distributors) a special edition of Courier to be delivered in October the purpose of which is to seek volunteer Poppy sellers and explain the Parish Council's involvement in the Remembrance Day Parade.
17. To note the minutes of the Planning Committee and agree any necessary action.
18. To note the minutes of the Highways & Transportation Committee and agree any necessary action.



caring for Claygate Village

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19. To note the minutes of the Environment & Leisure Committee and agree any necessary action.
 - i) update on the reported presence of Oak Processional Moth on Meadow Road Green.
20. To consider a report from the Communications Working Party and agree any necessary action.
21. Report on GDPR working party
22. To discuss the Claygate Recreation Ground Trust application for a grant towards the cost incurred in hiring Bailiffs on 4th August 2018.
23. Matters for information purposes only.

**To confirm that the next meeting of the Claygate Parish Council will be held on
Thursday 15th November 2017 at 7.30 pm in the Small Village Hall**