



Shirley Round
Interim Administrator & Proper Officer
Claygate Parish Council
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6th January 2017

NOTICE IS HEREBY GIVEN THAT

**An Extraordinary Meeting of the Environment & Leisure Committee
will be held on Thursday 12th January 2017 at 7.00 pm
in the Holly Room at Holy Trinity Church, Claygate.**

Shirley Round
Interim Administrator & Proper Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
3. TO DISCUSS ACTION ON DERWENT CLOSE, INCLUDING:
 - a. LIMIT ON MONEY TO BE SPENT ON CLEARUP.
 - b. INVITATION TO TENDER.
 - c. LONG-TERM MANAGEMENT.