

**HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 10TH AUGUST 2017
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Xingang Wang (Chairman), Geoff Herbert and Gavin Wilson

Co-opted: Caroline Stevenson.

In attendance: Shirley Round Parish Clerk & RFO

1. Apologies for Absence:

Cllr. Ken Huddar and Kate Hallett with reasons.

2. Declarations of Interest on Items on the Agenda:

Cllr Xingang Wang: Magistrate and co-ordinator of Claygate Speed Watch.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch and member of Claygate Village and Flower Show.

Cllr Gavin Wilson: Member of the Torrington Close Association. Member of Claygate Lawn Tennis Club. Chairman of Claygate Bridge Club

3. To confirm the Minutes of the last meeting (18th May 2017)

The Minutes were signed as a true record of the meetings.

4. To report on the Actioning of items from the previous Minutes.

AP21 Gateway Sign west side of Woodstock Lane South. SCC informed and promised to act on cleaning and repair of 40mph sign. (See agenda item 12)

AP1 No changes made to the H & T remit. Reported to Council meeting on 13th July
DONE

AP2 Date of review of Remit amended and uploaded on website. **DONE**

AP3 Availability of First Aid Box added to Risk Assessment and Volunteers informed. **DONE**

AP4 Flailing FB31 (See agenda item 5)

AP5 Cycling volunteers. No response. **DONE**

AP6 Water leak outside Co-op, Hare Lane. Repaired. **DONE**

AP7 SCC Parking Survey. (Follow up under agenda item 10b) **DONE**

AP8 Speedwatch leaflets distribution at Flower Show. **DONE**

AP9 Raised junction Hare Lane/The Parade. Illustration proposed.

OUTSTANDING

5. To Discuss Bridleway Proposals & Rights of Way including Woodstock Lane South Horse Ride & Ruxley Heights & Action if Necessary.

- a) Caroline Stevenson has been to see Simon Clarke at Elm Farm regarding flailing the overgrown section of hedge at Elm Farm. Cllr Huddart suggested that a fee could be paid in order to have this work done. Simon Clarke will check with his father, however, he indicated that due to current legislation they would not be able to undertake this work until September due to late nesting birds. Also the necessary machinery would have to be available. There would be a great deal of debris to be removed when/if the flailing takes place.

It was agreed in order to move this item forward the work would be divided into 3 sections:

- i) Flailing the section from the junction of Stevens Lane along the front of Elm Farm. **AP10** Caroline Stevenson agreed to keep in touch with Elm Farm. **AP11** Clerk to contact Bill Kear and obtain a quote to dig out and add scalplings to this sections.
- ii) Fly tipped vegetation by horse gate junc. FP31 (on pedestrian path/parallel with Woodstock Lane). **AP12** Clerk will obtain a quote from Bill Kear to have this removed. If possible to coincide with i) and have the flailed vegetation removed at the same time.
- iii) Clear vegetation along the same stretch as ii). **AP13** Clerk will obtain a quote from Bill Kear to have this vegetation cleared at the same time as i) and ii). Caroline Stevenson will arrange for the Clerk and Cllr Wang to inspect the area, possibly with Bill Kear, to make it clear what is entailed.

6. To Discuss a possible major A3 road junction at Barwell and agree any action.

No new information. It was agreed to continue monitoring the Kingston Borough local plan relative to building and infrastructure.

7. To discuss Cycling and action if necessary

The Cycling Working Party is not now meeting. The future of the recreation cycling route (Coverts Road/Arbrook Common/Claygate) will be discussed at the next H & T meeting. The £200 grant from SCCllr Mike Bennison will allow the committee to begin work on the project. **AP14** The Clerk will contact David Bitner to ask if he can provide more detail of the proposed route pattern, design and the result of the cycling survey.

8. To discuss Public Transport and action if necessary.

- a) Buses routes, bus shelters & bus stops: The proposed new bus shelter by the Christian Science Church in Hare Lane (opposite the telephone exchange) has not been erected yet. An email received from resident re a temporary diversion on the K3 does not apply to Claygate.
- b) Trains: The proposed major improvement work at Waterloo Station has caused delays as anticipated and train journeys are being extended.

c) Claygate Station: Nothing further to report.

9. To discuss liaison with SCC and action if necessary – with particular reference to:

a) Road Maintenance and Footways

i) Water leak outside the Co-op, Hare Lane. Repaired

ii) Oaken Lane (between Wingham and the Scout Centre). No improvement.

iii) Footpath outside 1 Cavendish Drive: Condition of footpath reported.

b) Highway Tree Replacement and Maintenance.

i) Stevens Lane/Lower Wood Road: Being pursued by SCC legal department

ii) Verge opposite 3 Brookfield Gardens: Resident has spoken to Environment & Leisure Committee. There is no policy to adopt these sites and residents working on them do so at their own risk.

c) Street Lighting. Nothing to report.

10. To discuss parking and action if necessary.

a) Off Street Parking: The question of car park charges generally and the scheme for free Saturday car parking will continue to be pursued with EBC and raised at the next Liaison Meeting.

b) On-Street Parking: Awaiting the result of the On-Street Parking Review, publication of which has been delayed. **AP15** Clerk to contact Cllr Bennison for further information.

11. To Consider Traffic Calming and Management and Action If Necessary.

i) Speedwatch: Leaflets were distributed at the Flower Show with no obvious offers from potential volunteers.

ii) Traffic Calming: Cllr Herbert will produce a map showing the proposed raised junction for use at future events **AP16**.

12. To Discuss Street Signage and Action If Necessary.

There are 3 signs in need of attention: Clayton Road (junction with Woodstock Lane), Elm Road (by Capelfield Surgery) and Woodstock Lane (gateway sign by Manor Farm). **AP17** Clerk will contact Cllr Bennison and copy Cllr Wang.

13. To Discuss and Agree Communication of Key Decisions to residents including Input to the Courier and the Website

Articles for Courier already submitted. Add Speedwatch and general request for volunteers. Also results of Parking Review when available. **AP18** Cllr Wang will submit articles required

14. Matters for Information Purposes Only.

a) Presentation of the British Horse Society Access Achievement Award: This award was presented to Cllr Huddart, together with SCC Cllr Bennison and EBC Cllr Marshall at the Flower Show lunch in recognition of their joint efforts to refurbish the

horse cross in Woodstock Lane. **AP19** Clerk will circulate a copy of Award with the Minutes.

b) At the October meeting the budget for 2018/19 will be discussed with final figures available for submission to the Clerk by 31st October. Clerk will include this item on the agenda. **AP20**

15. To Confirm the Date of the Next Meeting on Thursday 12th October 2017

Meeting closed at 9.15pm

Signed:

Dated: