



**PLANNING COMMITTEE MEETING**  
**8.00pm on Thursday 23<sup>rd</sup> July 2015**  
**Village Hall Committee Room**  
**Minutes.**

Present: *Councillors:* Geoff Herbert (Chairman), Mark Sugden (ex-officio), Ken Huddart, Gary State,  
Co-opted Members: Tom Swift, Susan Harding  
Interim Administrator: Shirley Round

1 member of the public

**1. Apologies for absence:**

Gavin Wilson absent with reasons

**2. Declarations of Interests**

**Cllr Huddart** declared he is Acting-Chairman of the Claygate Conservation Areas Advisory Committee.

**Cllr Herbert** declared he is Director of Elmbridge Rent Start.

**Cllr State** declared he is a business owner in Claygate and Represents Claygate on the Elmbridge Business Network.

**Cllr Sugden** declared he is a Trustee of Claygate Recreation Ground Trust

**Tom Swift** declared he is a resident of Hermitage Close

**3. Minutes of last meeting**

The minutes of 25<sup>th</sup> June 2015 were approved and signed.

**4. Report of actioning of items from previous minutes**

AP7: No action

AP8: Done

**5. Correspondence**

All results read out.

5.1 Cllr Sugden referred to several emails received from a resident of Merrilyn Close. It was pointed out to the resident that the matter had been discussed at the planning committee with no comments from the residents.

5.2 Cllr Sugden referred to the proposal to construct a tarmac multi-use games area with fencing surround at Claygate Primary School. An application has been made to SCC Planning & Development Group and is awaiting approval. Claygate Parish Council Planning Committee has no objection to the construction and siting of the MUGA.

**AP9 – Cllr Sugden will respond**

**6. Current Applications and Declarations of Interest**

**Cllr Sugden** declared an interest in Claygate Recreation Ground

**Tom Swift** declared an interest in 4 Hermitage Close and 38 Rosehill

Applications from week ending 29<sup>th</sup> June 2015

6.1 2015/1052 6 Red Lane. Detached 2 storey house with rooms in the roof space and dormer windows following demolition of existing house.

This was discussed at the meeting on 10<sup>th</sup> April when no comment was made. The tree changes make no impact on the application as they reinforce the tree protection.

6.2 2015/1992 Claygate Recreation Ground. New perimeter pathway into recreation ground with additional pedestrian gate from Foley Road.

*Cllr Sugden left the room whilst this item was discussed.*

No comment

*Cllr Sugden returned to the room.*

6.3 2015/2352 2 Foley Road. Two storey front bay window and front gable following removal of existing front facade.

No comment.

6.4 2015/2255 3 Torrington Close. LDC: whether planning permission is required for a proposed hip to gable roof extension incorporating rear dormer window and front roof lights.

No comment

6.5 2015/2290 4 Hermitage Close. First floor side extension and roof extension incorporating a rear dormer.

No comment.

6.6 2015/2239 36 & 40 Albany Crescent. Hip to gable roof extensions to No 36 and 40 and rear dormer window to No. 36.

Ask officer to check overlooking to No 42 and the previous planning history.

6.7 2015/2273 76 Vale Road. Variation of Condition 4 of planning permission 1994/0881 retrospective application for double casement window.

Object ion based on the reason for Condition 4 placed on the original application.

#### Applications from week ending 6<sup>th</sup> July 2015

6.8 2015/2254 3 Torrington Close. Single store side/rear extension, single storey front extension and first floor rear extension.

No comment.

6.9 2015/2334 Foley House, Ruxley Crescent. Two storey rear extension and basement extensions following demolition of existing rear extension.

No comment

#### Applications from week ending 13<sup>th</sup> July 2015

6.10 2015/2574 122 Coverts Road. PD: Single storey rear extension

No comment

6.11 2015/2129 Claygate Tennis Club, Torrington Close. 2.6m high replacement fence on northern boundary and new mini-tennis court with associated fencing.

No objection and we wish to accept the Tennis Club's suggestion that they replace the felled trees.

6.12 2015/2376 Arenella, Mountview Road. Additional detached two storey house with basement, integral garage and new access.

No comment but we ask for maximum tree protection.

6.13 2015/2394 77 Coverts Road. Single storey rear extension

The officer to check 45deg rule to 75 Coverts Road.

6.14 2015/2240 Apple Tree House, Fee Farm Road. Conversion of utility/garage storage into habitable accommodation.

No comment

6.15 2015/2424 2 Berkeley Gardens. Single storey rear extension

No comment

Applications from week ending 20<sup>th</sup> July 2015

6.16 2015/2498 72 Telegraph Lane. First floor rear extension, pitched roof to existing front porch and new window to replace existing door on north elevation.

Officer to check 45deg rule to nos. 70 and 74 Telegraph Lane.

6.17 2015/2665 29 Red Lane. LDC: whether planning permission is required for the proposed conversion of garage into habitable accommodation and external alterations.

No comment

6.18 2015/2555 Vale Farm, Vale Road. Confirmation of Compliance with Condition: 4 (material samples) of planning permission 2012/3824

No comment

6.19 2015/2440 21 Hare Lane. Single storey rear extension

Officer to check 45deg rule to nos 19 and 23 Hare Lane.

6.20 2015/2599 38 Rosehill. Two storey side extension and single storey rear extension following partial demolition of existing house.

Officer to check 45deg rule to No 37 Rosehill and also overlooking of 17 and 18 Hermitage Close.

6.21 2015/2562 Vale Farm, Vale Road. Two storey rear extension.

Object. The application fails to address the requirements of DM18 on increase in volume and does not enhance the Green Belt as mentioned in the Design and Character spd.

**7. Report of the East Area Sub Committee**

Nothing for Claygate

**8. Licensing Applications**

None.

**9. Enforcement**

Report given by Tom Swift:

9.1 66 Hare Lane : Fence: 2015/0636. No appeal received. Enforcement have this flagged for action

9.2 66 Hare Lane : Dropped Kerb. : ME - 110739 . SCC issue, licensing team investigating . Have had no feedback am chasing Kevin Shaughnessey at SCC Highways.

9.3 14 Red Lane (Fence) : 2015/ 0922. July 20th enforcement notice not complied with so a report is currently being prepared for prosecution

9.4 Recreation Ground - Land Grab: INV/2015 / 0083 Emailed Ian Gayton (Parks & Recreation) with a series of questions, he forwarded them to Gethin Parry ( EBC Surveyor). Ian Gayton is back in the office 27th July .

9.5 1 Caerleon Close : INV/ 2015/0257 This has returned to enforcement again .

9.6 40 Acre Field Plot 12 : meeting between principle planning officer & Katie Baldwin (Senior Enforcement Officer) & possibly EBC Cllr Mary Marshall didn't take place, PPO unavoidably unavailable . This meeting has now been cancelled twice. Has now been rescheduled. I reported advertising signs on or about plot 2 (two) area facing A3 to EBC Cllr Mary Marshall who will view and send pictures to EBC .

**10. Communication of Key Decisions**

None

**11. Matters for information only**

None

**12. Date of next meetings**

CPC Planning Meeting

Thursday 13<sup>th</sup> August 2015 – Claygate Village Hall Committee Room

These are draft minutes and are subject to approval at the next meeting

Elmbridge Sub-Committee

27th July - KH

.....Chairman

.....Date