



**PLANNING COMMITTEE MEETING
8.00pm on Thursday 21 May 2015
Village Hall Committee Room
Minutes.**

Present: *Councillors*: Geoff Herbert, Ken Huddart, Gary State, Xingang Wang.
Co-opted Members: Tom Swift, Susan Harding
Interim Administrator: Shirley Round

As Interim Administrator of Claygate Parish Council Shirley Round opened the meeting.

1. Election of Chairman:

Ken Huddart nominated Geoff Herbert
There being no other nominations, Geoff Herbert was elected Chairman.

Geoff Herbert took the Chair.

2. Apologies for absence:

Mark Sugden

3. Declarations of Interests

Cllr Huddart declared that he is Acting-Chairman of the Claygate Conservation Areas Advisory Committee.
Cllr Herbert declared his is Director of Elmbridge Rent Start,
Cllr Wang declared he is a Governor of Hinchley Wood Primary School and a Magistrate,
Cllr State declared he a business owner in Claygate and Represents Claygate on the Elmbridge Business Network.

4. Election of Vice Chairman

Deferred to a later meeting

5. Constitution of the Committee

Susan Harding and Tom Swift are co-opted members of the Committee. Both are willing to stand again. This was agreed by the Committee.

6. Remit

There were no changes recommended. A list of Reserves will be compiled and circulated to all Councillors.
API: Interim Administrator will compile a list and circulate to all Councillors

7. Minutes of last meeting

The minutes of 23rd April 2015 were approved and signed, following deletion of repeated paragraph 6.2, insertion of the letter 'n' in 11.1 and amendment to the date of the next meeting to 21st May.

8. Report of actioning of items from previous minutes

None

9. Correspondence

All results read out.

10. Current applications and Declarations of interest

Applications from week ending –24 April 2015

10.1 2015/1534 – Inglewood, Fee Farm Road – *part two/part single store side extension incorporating garage and new entrance following demolition of existing detached garage and utility room.*

No comment.

These are draft minutes and are subject to approval at the next meeting

10.2 2015/0922 – 14 Red Lane– *Retrospective application for a rear fence up to 2.1m high.*

We object to this application because of the excessive height of the fence which is out of keeping with the street scene contrary to HSG16 (i), (ii) and (vi), HSG 18 (ii) and CS11. We regret the retrospective nature of this application.

Applications from week ending – 1st May 2015

10.3 2015/1640– 5 Hermitage Close –*Tree Preservation Order EL:258 Fell T4 Lime tree at rear of property situated on verge along Rose Hill.*

It would be a shame to lose the tree which is one of a line of Limes. The map of the area covered by TPO EL 258 would appear to cover T4 and a previous application to pollard the tree would support this (2011/8370). We object if the tree is covered by the TPO.

10.4 2015/1571 – Vellacotts, 11 Beaconsfield Road–Claygate Foley Estate Conservation Area – *fell immature Scots Pine in rear garden*

No objection.

Applications from week ending – 8th May 2015

10.5 1685 – Kelmscott, Mount View Road Close –*Part single/part two storey side extension incorporating garage.*

No comment.

10.6 2015/1486 – Land south of Oak Tree House–*Additional detached two storey house.*

CPC is not objecting to the application but wishes it noted that the Planning Committee members feel that it is out of keeping with the characteristics of the neighbouring 19th century buildings in that it has an extensive amount of exposed brickwork.

Applications from week ending – 15th May 2015

10.7 2015/1596 108 Foley Road–*Tree Preservation Order EL:09/40 Crown reduce Yew tree by 2m situated in front garden.*

No objection

10.8 2015/1785 6 Gordon Road–*Single storey rear extension, part conversion of existing garage into habitable accommodation and front bay window following demolition of existing conservatory.*

No objection.

10.9 2015/1647 11 Lower Wood Road–*single storey front and single storey side/rear extension*

No objection

10.10 4 Simmil Road–LDC. *Whether planning permission is required for a proposed hit to gable roof extension with rear dormer window and front rooflights.*

No comment.

11. Report of the East Area Sub Committee

No meeting held in the interim.

AP2: *Interim Administrator will compile list of meeting dates and circulated to Planning Committee members*

12. Licensing Applications

None.

13. Enforcement

Tom Swift is a resident of Hermitage Close and declared an interest in the item relating to the fence in 14 Red Lane.

The following are outstanding:-

These are draft minutes and are subject to approval at the next meeting

- a) 14 Red Lane: A 2nd retrospective planning application has been submitted (2015/0922). This is now no longer an enforcement issue. Target date for decision is 18th June.
- b) 15 Gordon Road (2014/3016): Remedial works carried out to the roof ridge height, now confirms to planning requirements.
- c) 1 Caerleon Close (2014/3773): Applicant has appealed the refusal so any enforcement action by LBC will await decision of appeal. **Action:** will obtain a timeline for the appeal decision.
- d) Sports Ground (formerly Wyevale Garden Centre) (2014/3119): This issue is on the agenda for East Area Planning Meeting on 26th May.
- e) Recreation Ground (inv 2015/0083): This is no longer an enforcement issue but am keeping an eye on this. Land grab issues taken over as a legal matter by Gethin Parry (surveyor) and Claire Brown (solicitor) of EBC
- f) 66 Hare Lane (2015/0636): This application has been refused, will chase EBC enforcement officer as to action to be taken.
Issue of need for dropped kerb (2014/3119) will report to Committee at next Planning Meeting as to action I have taken.
- g) 40 Acre Field Plot 12: A lot of tidying up has taken place on the plot and the car park area for these lower plots, however some block paving is still in the plot buildings. Cllr Marshall was having a site meeting with Katie Baldwin, EBC enforcement officer. Will contact her for feedback.

14.Matters for information only

14.1 Cllr State asked if an extra item could be include on the Agenda relating to items which could be communicated to the community. The extra item could be called ‘Communication Issues’. This matter will be added to Agenda for the next meeting for discussion and decision.

15.Date of next meetings

CPC Planning Meeting

Thursday 4th June 2015 – Village Hall Committee Room

Elmbridge Sub-Committee

15 June – KH
6 July - GH

.....ChairmanDate