

DRAFT
HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON TUESDAY 18TH DECEMBER 2018
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL

Present: Councillors Xingang Wang (vice chair), Geoff Herbert, Mark Sugden and Tony Shearman.
Co-opted: Caroline Stevenson, Bob Prichard (part of the meeting)
In attendance: Shirley Round Parish Clerk & RFO.

1. Apologies for Absence:

No apologies received.

2. Declarations of Interest

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch. Member of Claygate Village and Flower Show.

Cllr Mark Sugden: Trustee of Claygate Village Hall Association, Committee member Claygate Village Association, Committee member Claygate Gardening Society, Chairman, Outreach Group, Church of the Holy Name, Esher.

Cllr Xingang Wang: Magistrate. Co-ordinator of Claygate Speed Watch. Director ZW Properties

Cllr Tony Shearman: Chairman of Claygate Royals Football Club

3. To confirm the Minutes of the last meeting (9th October 2018)

The Minutes were signed as a correct record of the meetings.

4. To report on the Actioning of items from the previous Minutes.

AP9 Cllr Sugden to contact SCC transport section (see agenda item 7, AP14)

OUTSTANDING

AP10 Arrange meeting with Liz Shakari (SCC) to discuss options for improvement to Hare Lane pedestrian crossing. DONE

AP11 Clerk to contact Carol Walker and agree to finance of Bridle Road grit bin. DONE. Follow up required to obtain an invoice.

Post meeting note: the Parish Council has a licence for 3 bins – Foley Road/Coverts Road, Dalmore Avenue/Hare Lane and Hare Lane/Station Approach. Cllr Sugden agreed to check if they require refilling.

AP12 Courier article. DONE

AP13 Trolley for Cllr Chilcott. DONE

5. Election of Chairman – deferred to a future meeting

6. Election of Vice Chairman – deferred to a future meeting

7. Public Transport.

a) Bus shelters, bus routes and bus stops.

It was agreed clarification is required on how SCC communicates with both bus companies and the Parish Council when road works are scheduled. The present situation is unsatisfactory leading to mis-communication and inconvenience to residents. Cllr Sugden will contact SCCllr Mike Benison to find out who the Parish Council should contact to obtain up to date information in these circumstances and how responsive the relevant team is when circumstances change ie delayed road works etc. **AP14**

i. Causeway bus stop and parking: A communication from a local resident has highlighted frustration with, on occasions, the extended length of time the K3 parks at The Causeway bus stop. This bus stop is being used as an emergency terminus for late running buses. It was agreed a letter will be drafted and sent by the Clerk to TfL to highlight the problem and to try and find a solution. **AP15**

b) Trains: Industrial action is again threatened in the future which will lead to a reduced service from Claygate Station. It has been reported that the trains are frequently running late.

c) Claygate Station: nothing to report.

8.45 Bob Prichard left the meeting following the discussion on items 7a.

8. Bridleways & Rights of Way

Penny Carey (Elmbridge BHS representative) mentioned provision of a mounting block at the Swan, Arbrook Lane. She will be contacting Dave Page (EBC) and the Swan and will report back.

9. To consider traffic calming and management and action if necessary.

i) Improvements to Hare Lane pedestrian crossing.

At a meeting with Cllr Sugden, the Clerk, Liz Shakiri SCC and the SCC Local Highways Officer a recommendation was made that the current belisha beacons be replaced and additional lighting added. Following the meeting a quotation has been received for the removal of the existing belisha beacons, provision and installation of 2 x 6metre lighting columns with Zebrite belisha beacons on each. This work to be undertaken by Skanska.

Cost: £9,323.75

VAT: £1,864.75

Total: £11,188.49

It was **unanimously agreed** to progress this recommendation by taking it to the full Council meeting on the 10th January for approval. If approved, funding will be 50% from H & T budget and the remainder from CIL.

10. To agree budget for 2019/2020 and final figures for 2018/19

It was **unanimously agreed** the total H & T budget for 2019/2020 will be £5,250. Final figures for the current year may include 50% contribution to the Hare Lane pedestrian crossing improvement if approved. There may be further expenditure on highway trees in the current financial year.

11. Future projects 2018/19 for budget purposes and agree action.

Nothing noted.

12. Speed Watch update.

There has been a temporary halt to Speed Watch sessions in Oaken Lane during the holiday period. Monitoring will resume after 29th December.

9. To discuss liaison with SCC—with particular reference to:

a) Road Maintenance and Footways:

i. Elm Road: It is understood the resurfacing in Elm Road will be done before the end of the current financial year. The Clerk will contact SCC to find out if the improvement to the footpath at the end of Elm Road can be included. **AP16**

ii. Red Lane/St. Leonards Road: Resurfacing delayed.

iii. Raleigh Drive/Hare Lane: Thames Water equipment left at the end of the road is being cleared. SCC will be assessing any damage to the road surface and will charge Thames Water if appropriate.

iv. The Causeway: Concern was raised over the condition of the surface of the Causeway. Cllr Sugden will contact SCCllr Bennison to find out if the road can be assessed for repair. **AP17**

b) Highway Trees maintenance and replacement:

Highway Trees: The Tree Wardens have contacted 8 residents requesting new or replacement trees.

Firs Verge: a dead tree needs to be removed and replaced with an appropriate shrub. Clerk to check if it is a memorial tree. **AP18**

Parade Trees: The Tree Wardens report that all 10 trees require work and are obtaining quotes. The Clerk will ascertain whether these are the responsibility of the Parish Council or SCC before any work can be agreed. **AP19**

Cllr Shearman suggested Parish Council trees should have a plaque to denote their sponsorship.

c) Street lighting:

Nothing to report.

d) A309 turn out of Woodstock Lane South:

The SCC Highways Design Team is being commissioned to undertake the feasibility study work in financial year 2019/20. Cllr Sugden will follow up. **AP20**

14. To discuss parking and action if necessary.

a) Off Street Parking: Nothing to report.

b) On-Street Parking: It has been reported parking in the Causeway can cause occasional problems for both buses and cars. Double yellow lines at the corner of The Causeway/Church Road could help prevent inconsiderate parking. Cllr Sugden will follow this up with SCCllr Bennison. **AP21**

15. Street Signage

It has been reported the Village Gateway outside Manor Farm is missing. Clerk to check and if confirmed with contact EBC Street Smart team. **AP22**

16. Communication to residents including input to the Courier and the Website

Copy date for Courier 18th January 2019.

17. Matters for Information Purposes Only.

Telegraph Lane: Excessive speeding at the end of Telegraph Lane towards Telegraph Hill (by Slough Farm) is a concern. The Clerk will contact SCC to find out if an 'advisory' speed limit sign showing its rural nature, could be installed. **AP23**

18. To Confirm the date of the next Meeting on Thursday 21st February in the committee room of Claygate Village Hall.

Reserve who may be required for the next meeting: Cllr Xingang Wang

Meeting closed at 9.50pm

Signed:

Dated: