

DRAFT
ENVIRONMENT & LEISURE COMMITTEE
Minutes of the meeting at
8.00 p.m. on Thursday 7th February 2018
in the Committee Room, Claygate Village Hall

Present: Councillors- Bill Chilcott (Chairman), Geoff Herbert, Bernadette Pearce and Julian Way
Parish Clerk – Shirley Round

1. **Apologies for Absence:** Cllr Anthony Marques with reason and Debbie Machin (co-opted)
2. **Declarations of Interests**
Cllr Bill Chilcott: Member of the Kingston Branch of the Ramblers' Association, Voluntary worker with Lower Mole Countryside Management Project, Member of Claygate in Bloom. Member of Friends of the Earth.
Cllr Geoff Herbert: Member of Claygate Village & Flower Show Committee.
Cllr Bernadette Pearce: Employed by Kingston College, Secretary Outreach Group, Church of the Holy Name, Esher.
Cllr Julian Way: Member of Kingston Chess Club. Supervisor at Kingston Contact Centre.
3. **Minutes of the meeting on 6th December 2018**
The minutes of the meeting were approved and signed by the Chairman.
4. **Actioning of items from previous meetings**
AP21 Meadow Road Green. OUTSTANDING – Clerk will contact residents to find out if they wish to undertake the work alternatively Paul's Gardening Services will be asked.
AP22 The Green. Clerk to follow up. OUTSTANDING
AP27 Hare Lane car park. Paul's Garden Services to remove ivy from magnolia and trim back pyracantha. DONE
AP32 Grant for plants for Recreation Ground. DONE
AP33 Request suggested projects for 2019/20 DONE
AP34 Planting Fee Farm Road/Causeway HGS. DONE
AP35 Tulips for above. CM reimbursed. DONE
AP36 Hare Lane car park Strulch spreading. DONE
AP37 Quotes for hanging baskets. See agenda item 7
AP38 Surrey Waste Management speaker. No details available. REMOVE
AP39 Speaker for Annual Meeting placed on agenda for Council meeting. DONE
AP40 E & L Meetings to start at 7.30pm. DONE
5. **To note the receipt of the EBC annual grant for Highway Garden Sites.**
The committee noted the receipt of £3,942.15 grant from EBC for maintenance of the Highway Garden Sites in Claygate for the forthcoming year 2019/20.
6. **Report on Highway Garden Sites**
Prior to the meeting Cllr Chilcott inspected the HGSs.
 - a) Hare Lane car park: the new planting looks very good
 - b) Firs verge: the snow drops are blooming
7. **Discuss provision of Hanging Baskets 2019**
A quotation from EBC for the provision and maintenance of the hanging baskets had not been received at the time of the meeting.
Post meeting note: the day following the meeting a provisional quotation of £75 per hanging basket and £75 per trough was received from EBC. However, it was not clear
 - a) if the troughs and baskets would be the same price (last year the troughs were cheaper than the baskets).
 - b) if EBC will be supplying 16 baskets in the Parade free of charge
 - c) approximately when the baskets and troughs will be supplied

d) when the final price will be available. Clerk to follow up **AP41**

8. Clean Up Claygate – Saturday 27th April

It was unanimously agreed to hold the Clean Up Day on the 27th April. Claygate Scouts have confirmed they will be taking part.

Arrangements as follows:

Banners: Retained from last year. Date will be changed

Location: Church Road (recreation ground fence), Hare Lane car park (fence), Junction Oaken Lane/Manor Road, Hare Lane (beside the railway bridge.) ? Village Hall if required. Banners to go up 2 weeks before Clean Up Day ie 13th April.

Contact: Website, Courier, Social Media, Claygate School

First Aider: ? Janet Watkins (HTC)

Insurance, Risk Assessment and sign in sheets

Posters: 40 in total. 2 each for Councillors available at Council meeting on 14th March

Litter pickers/Hi-viz jackets/rubbish bags: 4 additional large litter pickers required. Bags and jackets okay.

Clerk will deal with the above **AP42**

Rubbish collection of Hare Lane cp: BC will contact EBC. **AP43**

Note: Cllr Chilcott will be on holiday from 18th – 26th April.

9. Reducing use of plastics

It is understood EBC will be publicising the type of items accepted in the recycle bins and what should be taken to recycling centres. It was suggested this should also be publicised in the next edition of Courier.

10. To Discuss Litter, Litter Bins, Graffiti & Fly-tipping and agree action-

Cllr Chilcott reported that the litter and flytipping in Woodstock Lane has been extremely bad of late. He collected items of litter from Woodstock Lane and beer cans from the ditches and the pond.

EBC are considering purchasing cameras to place in Woodstock Lane to deter flytipping. EBC report that the area is their No. 1 worst area in Elmbridge.

Graffiti on the side wall of Boots the Chemist in Hare Lane has been reported and removed.

11. Courier/Website

Copy dates for the next edition of Courier will be available at the next Council meeting.

12. Matters for information only

Nothing to report.

14. Date of next meeting

Next Meeting: Thursday 11th April 2019 at 7.30pm in the Committee Room

Meeting closed at 8.35pm

.....Chairman Dated.....