

**DRAFT**

**HIGHWAYS & TRANSPORTATION COMMITTEE MEETING  
HELD AT 8.00PM ON THURSDAY 16<sup>TH</sup> FEBRUARY 2017  
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Ken Huddart (Chairman), Geoff Herbert, Mark Sugden (ex officio), Tony Shearman.

Co-opted: Caroline Stevenson.

In attendance: Shirley Round Interim Administrator & Interim Proper Officer

Members of the Public: None.

**1. Apologies for Absence:**

Cllr. Wang, Howard Smith, David Bitner and Kate Hallett with reason.

**2. Declarations of Interest on Items on the Agenda:**

Cllr Ken Huddart: Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch

Cllr Mark Sugden: Trustee of Claygate Recreation Ground Trust, Trustee of Claygate Village Hall Association, Committee member of Gardening Society, Committee Member of Claygate Village Association, Chairman Outreach Group Church of the Holy Name Esher.

Cllr Tony Shearman: Chairman of Claygate Royals Football Club, organiser of Gig on the Rec.

**3. To confirm the Minutes of the last 2 meeting (20<sup>th</sup> October 2016 and 15<sup>th</sup> December)**

The Minutes were signed as a true record of the meetings.

**4. To report on the Actioning of items from the previous Minutes.**

**AP16** Refurbishment of the fountain on The Green. No further action required.

**AP29** Cllr Huddart to approach Kingston BC regarding coaches operating from The Dell through Claygate: This item will now be transferred to the appropriate Agenda item.

**AP6** Cllr Shearman to ask SCC for more details and also consider discussing with Claygate Primary School. No further current action.

**AP10** Elm Farm flailing FP31. Discuss under Agenda item 6.

**AP11** Metal posts BW 34. Done

**AP12** Application for £200 from Cllr Bennison for cycling routes map. Outstanding.

**AP13** Subsidence Oaken Lane/Cavendish Drive. The guard rail on the corner of Cavendish Drive has been repaired. Depressions by the Scout Hut and two with poor reinstatements across the road were reported as having been inspected and not requiring immediate attention. Done

**AP14** Trees in Brookfield Gardens. Done. **AP20** Vanessa will be asked to contact the frontager re payment.

**AP15** Cllr Sugden contacted Surry CC which has removed the requested roads from the midnight street lighting turn off. Done

**AP16** Hare Lane Belisha beacon & spotlight now working. Done

**AP17** On street parking review. See Agenda item 11. Remove item.

**AP18** Parking around The Green. Cllr Huddart has spoken to the manager of Avena restaurant who agreed to try and encourage the use of Hare Lane car park. Done

**AP19** Woodstock Lane west side gateway sign needs cleaning. Outstanding. Also the 40 mph sign is now on the ground. **AP21**

**5. To Formally Agree the Remit for Highways & Transportation Committee.**

It was proposed by Cllr Huddart, seconded by Cllr Herbert and unanimously **agreed** to approve the Highways & Transportation Committee remit. This will now be placed on the website with the addition of 'confirmed February 2017' added.

**6. To Discuss Bridleway Proposals & Rights of Way including Woodstock Lane South Horse Ride & Ruxley Heights & Action if Necessary.**

a) Woodstock Lane South horse ride. It is proposed to start work week beginning 13<sup>th</sup> February. 25% of the invoice has been paid and the remainder is required before the end of this financial year. It was agreed to request Bill Kear to tackle the hedge and add the extra cost to the work on the horse ride but not at the expense of doing the work on FP31. Cllr Huddart agreed to arrange. **AP22**

b) The Ruxley Heights Residents' Association to apply for the established Right of Way to be formalised. This will require following up, but the relevant residents may be busy with the Appeal on 40 Acre Field.

**7. To Discuss a possible major A3 road junction at Barwell and agree any action.**

No further information. It was agreed to monitor the Kingston Borough local plan relative to building and infrastructure.

**8. To discuss Cycling and action if necessary**

It was with regret Cllr Huddart announced that Howard Smith had decided to step down from the Cycling Sub Committee and Highways & Transportation Committee. The committee expressed their thanks for his valuable contribution and for analysing the results of the Cycling Survey in Courier.

In the absence of David Bitner the committee were unsure whether he wished to continue also. It was therefore proposed that the Cycling Sub Committee should be disbanded for the time being. This was agreed.

**AP23** Cllr Sugden agreed to speak to David Bitner to seek his views.

The £200 grant from SC Cllr Bennison will allow the committee to follow through with the proposed Cycle route. Cycling matters would remain an important part of Highways & Transportation with a regular item on the main Agenda.

**9. To discuss Public Transport and action if necessary.**

a) Bus shelter: It was agreed Cllr Chilcott will action this item through the Environment & Leisure Committee. Cllr Huddart agreed to contact him

**AP24**

b) Trains: Nothing to report.

c) Claygate Station: Nothing to report.

**10. To discuss liaison with SCC and action if necessary – with particular reference to:**

a) Road Maintenance and Footways

i) A resident was concerned about vegetation on the verge adjacent to 1 Oaken Lane. StreetSmart removed the bushes so as to save further work. The residents thanked Cllr Wang for achieving this.

ii) Continuous monitoring of the water leak outside the Co-op is required.

b) Highway Tree Replacement and Maintenance.

Examination of the tree pit at 22 Claremont Road revealed extensive honey fungus which has been excavated and treated. However, the source needs to be identified.

c) Street Lighting. Cllr Sugden contacted Surrey CC which has removed the requested roads from the midnight street lighting turnoff.

**11. To discuss parking and action if necessary.**

a) Off Street Parking. Following questions at the Liaison meeting with EBC the question of rapidly increasing charges for Claygate car parks was raised. Unfortunately the piloting of the scheme for free Saturday parking in 4 village car parks will not apply to Claygate.

- b) **On Street Parking.** The SCC Local Committee meeting will be held on the 27<sup>th</sup> February. It will determine any new on street parking regulations in Claygate. Residents can pass further comment on their proposals when they are advertised. The H & T committee is in agreement with parking restrictions at the junction of Blakeden Drive/Church Road, corner of The Elms with Oakdene, in front of 1 and 2 Church Villas in Church Road. This is to provide a 'passing place' to improve traffic flow and reduce congestion. However, it also believes that this proposed no waiting Mon-Sat 8am to 6.30pm should be extended to Sundays as well. It also agrees with the DYLS outside and opposite 12 and 13 Elm Road at the entrance to the Day Centre and Capelfield Surgery and opposite numbers 11 and 12.

The H & T committee disagrees with the introduction of double yellow lines/restricted parking hours at the junction of Judge Walk/The Avenue, junction of Meadow Road/Torrington Road, junction of Meadow Road/Torrington Road, entrance to Firs Close, entrance to Fawcus Close from Derwent Close, 149-155 Hare Lane (opp Dalmore Avenue). The rationale provided is that this will improve access, sightlines and safety at these junctions. Cllr Huddart noted that current official guidance is that the reverse is true and that it can increase speeds and risks of accidents.

The results of the SCC consultation are included in the Agenda for the Local Committee. Cllrs Sugden and Huddart agreed to discuss the next steps on talking to SCC on this matter. **AP25**

**12. To Consider Traffic Calming and Management and Action If Necessary.**

Some further Speedwatch sessions have been implemented and extra volunteers recruited. Cllr Huddart will contact Cllr Wang for an update.  
**AP 26**

**13. To Discuss Street Signage and Action If Necessary.**

Woodstock Lane gateway sign by Manor Farm requires Cleaning. Also 40mph sign needs repositioning.

**14. To Discuss and Agree Communication of Key Decisions to residents including Input to the Courier and the Website**

Articles for Courier already submitted.

**15. Matters for Information Purposes Only.**

- a) Salt bins – Dalmore Avenue/The Firs has been used recently.  
b) Village Meeting – will be held on Tuesday 28<sup>th</sup> March. Cllr Huddart offered his apologies as this date clashes with a previously arranged engagement

**16. To Confirm the Date of the Next Meeting on 20<sup>th</sup> April 2017**

Meeting closed at 9.35pm

Signed:

Dated: