

5th January 2017

NOTICE IS HEREBY GIVEN THAT

**A Meeting of Claygate Parish Council will be held in the Holly Room at
Holy Trinity Church, Church Road, Claygate
on Thursday 12th January 2017 at 7.30pm.**

Shirley Round,
Interim Administrator and Proper Officer

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. To accept apologies for absence.
2. To receive declarations of interest in items on the agenda.
3. To confirm the minutes of the Parish Council meeting held on 3rd November 2016
4. To report on the actioning of items from previous minutes of the Parish Council and agree any further action.
5. To receive the Chairman's report and decide any action arising.
6. To receive the report from the Interim Administrator & Proper Officer and decide any action arising.
7. To receive the finance report and decide action arising.
8. To review the plan for expenditure for the balance of the year; including future projects and funding and agree any action.
9. To discuss the 2017/18 budget and set the precept for 2017/18. **Resolutions 1 & 2.**
10. To note the minutes of the Planning Committee and agree any necessary action.
11. To discuss input to the Elmbridge Local Plan Strategic Options Consultation and agree action.
12. To note the minutes of the Highways & Transportation Committee and agree any necessary action.
13. To note the minutes of the Environment and Leisure Committee and agree any necessary action.
14. To receive a report from the Communications Working Party and agree any necessary action.
15. To receive updates from Councillors, appointed at the Annual Council Meeting in May, on their representation on or work with external bodies.
16. To discuss the date of the Annual Meeting of the Council and Annual Village Meeting and agree action.
17. To discuss the Youth Club application for a grant. **Resolution 3.**
18. To discuss the provision of a community defibrillator and agree action.
19. Matters for information purposes only.
20. Motion to exclude the Press and Public to discuss staffing matters.
21. Staffing matters in confidence. **Resolution 4.**

**To confirm that the next meeting of the Claygate Parish Council will be held on Thursday 9th March
2017 at 7.30 pm in the Small Village Hall**



caring for Claygate Village

Shirley Round
Interim Administrator & Proper Officer
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PARISH COUNCIL MEETING 12th JANUARY 2017

RESOLUTIONS

RESOLUTION 1

It is **RESOLVED** that this Council levy a precept of £48,577 for the financial year 2017/18, holding the Band D rate at £14.15, flat to 2016/17.

Proposed: Mark Sugden

RESOLUTION 2

It is **RESOLVED** that this Council approves a budget of £54,732 (excluding anticipated interest of £175) for the financial year 2017/18. This to be funded by a precept of £48,577, a discretionary Council tax support grant from Elmbridge Borough Council of £2,472 and the use of unearmarked reserves of £3,683.

Proposed: Mark Sugden

RESOLUTION 3

It is **RESOLVED** that this Council approve a grant of £500 from the Grants Youth budget to Claygate Youth Club to assist in funding social events throughout the year.

Proposed: Mark Sugden

IN CONFIDENCE: STAFFING MATTERS

RESOLUTION 4