

These are draft minutes and are subject to approval at the next meeting.



**ENVIRONMENT COMMITTEE**  
**Minutes of the meeting at**  
**8.00 p.m. on Thursday 7 August 2014**  
**in the Village Hall Committee Room**

**Present:** *Councillors* –Mary Marshall (*Chairman*), Geoff Herbert, Anthony Sheppard, Kate Hallett, Mark Sugden (*ex officio*)  
*Co-opted Members*- Vanessa Relleen, , Bill Chilcott  
*Parish Clerk* - Freda Collins

**1. Apologies for Absence**

Carol Manley  
Rukshana Master  
These were accepted.

**2. Declarations of Interests**

**Cllr Herbert** declared that he is also a Borough Councillor.  
**Cllr Marshall** declared that she is also a Borough Councillor.  
**Cllr Sheppard** declared that he employs the HGS contractor in a personal capacity.  
**Vanessa Relleen** declared that she is a Trustee of the CRGT, is on the Committee of Claygate in Bloom and the CVA.

**3. Minutes of last meeting**

Two corrections were agreed to the minutes of the 19 June 2014:-

- i. Item 10.1/2 –the phrase ‘Cllrs Herbert and Huddart also assisted’ should be after the last sentence in 10.1
- ii. Item 11- The Green- the word ‘has’ was changed to ‘was’.

They were then approved and signed by the Chairman.

**4. Actioning of items from previous minutes**

**AP65- flooding on Hare Lane Green.** It is not known if the work has been carried out on the Rythe. Cllr Marshall will speak to Dave Page. It is also believed that a resident in Arbrook Lane has altered the course of the stream because of building works they have carried out. Cllr Marshall will inform Dave Page.

**AP78/79- repair of fountain** Cllr Sheppard has prepared a specification of the work needing to be done-see agenda item

**AP1- potential co-opted member** Cllr Sheppard has spoken to her. She was unable to attend this meeting. Cllr Sheppard will invite her to the next meeting.

**AP2- matters for the Streetsmart team.** Cllr Marshall did speak to them and some of the work has been carried out. There is still graffiti at the entrance to the Rec. Cllr Marshall will speak to Paul Dawson. It was noted that dog fouling on the Rec is a huge problem and seems to be getting worse. In the school holidays the ground is used for children’s sports, so the dog fouling is a major issue. EBC is about to start another campaign on dog fouling and Cllr Marshall has ensured that Claygate is included this time. She has informed EBC about the problem areas in Claygate and will now include the Rec.

The Streetsmart team did look at the litter in Oaken Lane but reported that it was too dangerous to work there because of the traffic and steep slope. Cllr Marshall and Bill Chilcott will arrange a site visit.

**AP4- bed near Winning Horse** Cllr Marshall has spoken to EHT and awaits an answer.

**AP7- St Leonards Road bed** Vanessa went to remove the broken branch but it had gone.

**AP8- overgrown vegetation on The Firs verge** Cllr Marshall spoke to the complainant and did some cutting back. She also arranged for the Streetsmart team to do some pruning.

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**AP13- fence on Meadow Road Island** Cllr Marshall spoke to Michael O'Brien. Rukshana has been away most of the summer, so this matter has not progressed.

All other action points have been carried out or are agenda items.

## 5. Litter, Graffiti & Fly-tipping

5.1 There was graffiti in the alley in Elm Road, but Cllr Marshall cleaned it off.

5.2 Bollards have been erected in Woodstock Lane South on the side of the road where a 'lay-by' had been created which was used for dumping. A bollard has been donated to put at the start of the footpath, but the ownership of the land is not clear so the bollard cannot be installed. Once the ownership of the field is known and underground searches carried out, it is hoped that the bollard, which is lockable and collapsible, can be installed.

The edges have been trimmed in Woodstock Lane South and the sightlines improved. The horse crossing will be reinstated once SCC put the necessary signs in place.

## 6. Highway Garden Sites

### a. Inspection Arrangements

#### Applegarth

(CM, VR)

This bed is looking very good with lots of flowers.

#### Fee Farm Road/ The Causeway

(CM, KHa)

The new trees look healthy. Cllr Marshall will make a site visit.

#### Torrington Lodge car park

(AS, RM)

Fine. A new fence has been erected on the right hand side (rear of Derwent Close).

#### Coverts/Foley Roads triangle

(CM, VR)

The beds are very dry- but this is due to the fact that they are raised beds. Vanessa has been watering. Bill will also help to water.

#### Glebelands

(GH, MM)

Paul has done some weeding, so the bindweed has reduced. The bed looks good from the front, but the area where the bark was dumped still looks bare; so more shrubs are needed. It will be best to plant after the summer when not so much watering will be required. It was agreed to ask Paul what he would recommend to improve this bed.

### **AP17 The Clerk to speak to Paul.**

#### The Green

(VR, CM, GH)

There seems to be a new path emerging; the grass is worn and the earth compacted.

There are lots of weeds at the pointy end. Vanessa will take out the rose bay willow herb.

Some dead heading is required. Cllrs Marshall and Vanessa will do this.

### **AP18 Cllr Marshall and Vanessa to action.**

Some of the flowers in the horse trough died because they were too dry. These have been replaced and the trough watered, but more regular watering is needed. Cllr Herbert will remind Neale Parry that he agreed to water in times of drought.

### **AP19 Cllr Herbert to action.**

It was noted that the hole for the Christmas tree has still not been covered. Cllr Marshall will remind Andy.

### **AP20 Cllr Marshall to action.**

#### St Leonards Road

(AS, KHa)

The new trellis looks good.

The Berberis needs trimming.

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## **AP21 The Clerk to ask Paul**

The periwinkle still needs to be planted to cover up the dry end of the bed. Cllr Marshall and Vanessa will action this in the autumn

### Glenavon Close

(MM, GH)

Looks OK- but a bit bare at one end. It was agreed to move the clematis from The Green to this bed in the autumn.

### Red Lane

(KHa, RM)

Looks lovely. Someone has planted some annuals.

### Church Road

(GH, VR)

There is graffiti on one of the posts- being dealt with. Otherwise fine.

### Hare Lane car park

(AS, RM)

Looks OK. The bare patch in front of the new fence will be renovated in autumn.

### The Firs verge

(VR, KHa, GH)

Work to overgrown shrubbery on the verge has been carried out by Cllr Marshall and the Streetsmart team.

Vanessa has done some watering in the bed.

The commemorative bed for the Brownies is now in situ and looks very attractive.

### Brick bed at The Parade

(VR, MM & CM)

The Millennium sign collapsed onto this bed. Reinstating the sign is more complex than first thought, so will take some time. Vanessa was going to plant more sedum, but all further planting will be postponed until the fate of the sign is decided.

### Woodstock Triangle

(KHa, MM)

Improved-looks tidy

## **b. Suggested Projects**

The Fountain-agenda item

## **7. Hanging Baskets**

All the baskets have been moved to the correct places and look good. They are dry, due to the extreme hot weather despite being watered every day.

## **8. Meadow Road Island**

No report as Rukshana has been away most of the summer.

## **9. Claygate Volunteer Groups**

### **a. Green Team**

No report

### **b. Claygate in Bloom**

- i. The front garden competition was held and won by a resident of Homestead Gardens.
- ii. The pub garden competition was held and won by the Hare and Hounds.
- iii. The sunflower competition is on-going.
- iv. CIB will hold a Gardeners' Question Time next February in the village hall.

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**10. Status of The Green**

10.1 Bill attended the Elmbridge Museum to look at back copies of the Surrey Herald. These are held on microfilm. He went back to 2006 but found only one mention of the Green. He has made a copy of the article.

He then attended Esher Library & Surrey Library which hold copies of the Esher News and Mail. The newspaper stopped production in 2009. Bill researched back to 2006, but found only one mention of the Green. He has made a copy of this article.

10.2 The Clerk contacted the Holy Trinity Church to ask how long they have been organising carols on the Green. They have provided Christmas newsletters for 2006-2013 which mention the carols on the Green. They have also provided one for 1990 which refer to carols on the Green.

10.3 Vanessa has copies of the CVA minutes going back 20 years, so she will search to see if there is any mention of the Green.

It was AGREED that we now have sufficient evidence to start the file. Cllr Sheppard and the Clerk will meet to start putting the file together.

**AP22 The Clerk and Cllr Sheppard to action**

**11. The Fountain on The Green**

Cllr Sheppard prepared a specification which the Clerk sent out to 3 handymen at the end of June. One of them replied to recommend a specialist restorer. The Clerk sent the spec. to him. One quote has been received from one of the handymen and one from the specialist restorer. Despite another reminder, no other quotes have been received.

The Clerk contacted EBC to see who they use for this sort of work and they gave the name of a firm. The Clerk has asked them for a quote, but there has been no reply.

Both of the quotes received are quite high, so it was agreed to wait for the third quote.

Both Councillors Marshall and Sheppard know builders who may be able to carry out this work. They will pass the details onto the Clerk who will ask for a quote.

**AP23 The Clerk and Cllrs Sheppard & Marshall to action**

**12. Courier/Website**

The latest Courier is about to go out. Distribution will be later this month.

**13. Matters for information only**

13.1 The working day with members of Network Rail arranged for June did not go ahead. It has been rearranged for Oct.

13.2 It was noted that in 2007, 120 people joined the Clean Up. It is believed that there was a good turn out as the Clean Up was advertised in the local paper. In future, better advertising of Clean Up days is required.

13.3 It was noted that residents of Derwent Close are concerned about the green area in the close. EBC mow the grass, but no other maintenance is carried out. SCC does not own the land so will not take responsibility. Cllr Hallett carried out research into the ownership of the land, but the matter is complex. Cllr Hallett will provide Cllr Sugden with all her research and he will meet with residents to explain the situation. Cllr Marshall will make a site visit. The land may be again considered for registering as a village green.

**14. Date of next meeting**

Next Meeting: **Thursday 8.00pm on the 2 Oct 2014 in the Committee Room** –*please note this meeting has been moved from 23 Oct 2014*

*Please note: The meeting after this will be WED 3 Dec- this meeting has been moved from Thursday 4 Dec.*

.....Chairman.....Date