



Shirley Round
Parish Clerk & RFO
Claygate Parish Council
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21st February 2018

NOTICE IS HEREBY GIVEN THAT

**An Extraordinary Meeting of the Environment & Leisure Committee
will be held on Tuesday 27th February 2018 at 8.00 pm
in the Committee Room, Claygate Village Hall.**

Shirley Round
Parish Clerk & RFO

The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk and Proper Officer, who will allocate a slot in order of application. Please note that the Parish Clerk and Proper Officer and at least one councillor will be available 15 minutes prior to all meetings for visits from residents to answer any general questions.

AGENDA

1. TO ACCEPT APOLOGIES FOR ABSENCE.
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
3. HANGING BASKETS 2018/19
4. DETAILED ARRANGEMENTS FOR CLEAN UP DAY
5. COMMITTEE MEMBERSHIP
6. MOTION TO EXCLUDE PRESS AND PUBLIC.
7. TO DISCUSS AND AGREE QUOTATION FOR TREE WORK REQUIRED ON MEADOW ROAD GREEN.
8. TO CONFIRM DATE OF THE NEXT MEETING – THURSDAY 12TH APRIL 2018

The reserve Councillor who MAY be required to attend this meeting is ClIr John Bamford