

These are draft minutes and are subject to approval at the next meeting.



ENVIRONMENT COMMITTEE
Minutes of the meeting at
8.00 p.m. on Thursday 2 October 2014
in the Village Hall Committee Room

Present: *Councillors* –Mary Marshall (*Chairman*), Geoff Herbert, Anthony Sheppard, Mark Sugden (*ex officio*)
Co-opted Members- Bill Chilcott
Parish Clerk - Freda Collins

Rukshana Master has resigned from the Committee as she and Jehan will be moving away from Claygate. The Committee asked the Clerk to write to wish them well and thank them for their many years of hard work.

1. Apologies for Absence

Cllr Kate Hallett with reason.
Vanessa Relleen
Carol Manley
These were accepted.

2. Declarations of Interests

Cllr Herbert declared that he is also a Borough Councillor.
Cllr Marshall declared that she is also a Borough Councillor.
Cllr Sheppard declared that he employs the HGS contractor in a personal capacity.
Cllr Sugden declared that he is on the Committee of the CVA and a Trustee of the CRGT.

3. Minutes of last meeting

The minutes of the 7 August 2014 were approved and signed by the Chairman.

4. Actioning of items from previous minutes

All action points have been carried out or are agenda items.

5. Litter, Graffiti & Fly-tipping

- 5.1 Cllr Marshall and Vanessa did some weeding in the Firs verge. Cllr Marshall then pulled out of the undergrowth 2 bags of clothes, 1 bag of shoes, 1 wheelie bin of cans and an old bike. Streetsmart have done some work on the verge and complimented CPC on it. Cllr Marshall will write a small article for the next Courier asking people not to throw rubbish on the verge.
- 5.2 It was noted that some of the graffiti is still on the post leading to the Rec, but an effort has been made to remove it.
- 5.3 EBC will organise a campaign against dog fouling in October and Claygate will be included. Incidences of dog fouling will be highlighted using washable paint. Thanks were given to Cllr Marshall for getting Claygate included in the campaign.
- It was noted that stencils are available to spray logos on grass. This can be done on the Rec in the spring. An article about this will be included in the spring Courier.
- 5.4 Fly tipping occurs all the time- but efforts are made to clear it as soon as possible.

6. Highway Garden Sites

a. Inspection Arrangements

Applegarth
(CM, VR)

Report from GH-This bed is looking very good.

Fee Farm Road/ The Causeway
(CM, KHa)

These are draft minutes and are subject to approval at the next meeting.

Report from MM-The sapling has been removed. Due to the rain, the new trees look healthy.

Torrington Lodge car park

(AS, BC)

Fine.

Coverts/Foley Roads triangle

(CM, VR)

Report from MM-The beds are now fine due to the rain.

Glebelands

(GH, MM)

Mary has done some weeding, so the bindweed has reduced. The bed looks good from the front, but the area where the bark was dumped still looks bare; so more shrubs are needed. It will be best to plant after the summer when not so much watering will be required.

The Green

(VR, CM, GH)

Report from MM- Vanessa & Cllr Marshall have done some weeding.

Carol noted that three of the pittosporum Tandara's Gold have grown together. They need to be pruned in the spring to separate them.

Some of the shrubs are overhanging into the road, so need trimming back. Paul will be asked to do this.

AP24 The Clerk to ask Paul

It was noted that the hole for the Christmas tree was not covered despite several reminders by Cllr Marshall to Andy. Cllr Marshall has now arranged for a log to be inserted into the hole to ensure that no-one can now catch their foot in it.

St Leonards Road

(AS, KHa)

Looks OK

Glenavon Close

(MM, GH)

Looks OK. The clematis from The Green will be moved to this bed.

Red Lane

(KHa, BC)

Report from GH- Looks lovely.

Church Road

(GH, VR)

There is some ivy growing on the right side bed which needs trimming.

AP25 The Clerk to ask Paul

Hare Lane car park

(AS, BC)

No report

The Firs verge

(VR, KHa, GH)

Work to overgrown shrubbery on the verge has been carried out by Cllr Marshall, Vanessa and the Streetsmart team. Cllr Marshall has removed a large amount of rubbish.

The commemorative bed for the Brownies still looks very attractive. It will be relocated to the Guide hut when the flowers die.

Brick bed at The Parade

(VR, MM & CM)

It was noted that earlier in the year, Cllr Marshall and Vanessa sowed a large number of poppy seeds around the village, none of which have grown. Although not sown by them, there is one red poppy that has grown was in this bed. The failure of the others may be due to the Claygate clay soil.

These are draft minutes and are subject to approval at the next meeting.

The Millennium sign has still not been repaired.

Bill Chilcott arrived at the meeting. He agreed to take over the inspection arrangements previously carried out by Rukshana

Woodstock Triangle

(KHa, MM)

Improved-looks tidy. Cllr Marshall has carried out work on this bed.

b. Suggested Projects

The Fountain-quotes for the work were received. It was agreed at the PC meeting to awarded the work to Shaun Steer. He was contacted after the meeting, but no work has yet commenced. It was agreed to chase him on this matter.

AP26 The Clerk to action

Winner Bed- Cllr Marshall has obtained oral permission from EHT to carry out work on this area. Before any work commences she will obtain written permission. The stump of the felled tree cannot be removed and no more trees can be planted. Cllr Marshall intends to build up the soil to hide the stump and plant in a similar manner to the beds on the Coverts Road triangle. Cllr Marshall will arrange with Paul to remove the turf.

AP27 Cllr Marshall to action

It was noted that a film company carrying out filming in Coverts Road intend to make a donation to CPC. This money could be used for Environment projects.

7. Meadow Road Island

Cllr Sugden will check if the picket fence has been erected.

8. Claygate Volunteer Groups

a. Green Team

Work has been carried out by Cllr Marshall and Vanessa as reported elsewhere in the minutes.

b. Claygate in Bloom

i. Frank Boff is stepping down.

ii. The Team Building Day of work by SW Trains is going ahead at the station on 21 Oct. Volunteers are welcome. Linda Wells has the details. The Clerk will ask for times etc and circulate.

AP28 The Clerk to action

iii. The sunflower competition has been decided. Vanessa has the results.

9. Village Greens

a. The Green- the Clerk and Cllr Sheppard have begun to put together the application to register The Green as a village green. A meeting with the Clerk, the Chair and Cllr Sheppard will take place on 7 Oct to finalise it.

b. Derwent Close- it was noted that EBC cuts the grass on the green island and SCC recently carried out work to the trees. Residents also help to maintain the area. The land contains the only weeping holly in the whole of Elmbridge. It was agreed that despite the complex ownership, we will proceed in trying to the register this piece of land as a green. The Clerk will begin the proceedings.

AP29 The Clerk to action

10. The Christmas Tree on The Green

In past years the CVA have kindly ordered the Christmas tree on The Green for CPC. It was agreed that this year, in order to conform to our policy of Best Value, we should obtain quotes from different suppliers and order our own tree. The usual supplier of the tree was Andy, but the Committee has not been impressed by the service provided by Andy. Despite several request from both the Clerk and Cllr Marshall, Andy did not make any attempt to cover the hole which is dug into The Green for the Charismas tree. Cllr Marshall has now solved the problem by inserting a log into the hole. Cllr Marshall will speak to Vanessa about the size of tree required and will obtain three quotes.

AP30 Cllr Marshall to action

11. Courier/Website

These are draft minutes and are subject to approval at the next meeting.

Articles for the next edition:-

- i. Rubbish on the Firs verge.
- ii. Issues with the Rythe
- iii. The Firs verge and rubbish

12. Proposed Budget for 2015/2016

It was agreed to put forward to the Budget meeting the following:-

HGS Maintenance	£7000
HGS Projects	£1000
Hanging baskets	£3,500
General	£100
Total	£11,600

Subject to an acceptable rate for the next financial year it was AGREED to renew the contract with Paul Quinnen for the HGS maintenance.

It was noted that CIL money could be used for Environment Committee projects, but Claygate has not yet received any CIL funds. There is a pot of money held by EBC from CIL funding, but no projects in Claygate have been included this year. Cllr Sugden will research how CPC should apply to the Strategic Spending Board for funding for Claygate projects such as the Woodstock Lane South horse crossing.

13. Matters for information only

13.1A resident has asked about battery recycling facilities in the village. The Day Centre in the village and the Civic Centre in Esher have a recycle box for household batteries. From Feb 2010 all shops selling over 32kg of batteries have to provide recycling facilities. Cllr Sugden will check if the Co-op has recycling facilities. Printer ink toners are more difficult. Named manufacturers usually have a postal recycling facility, but the compatible toners cannot be sent to this. This may be a useful article for the Courier.

Post meeting note. The Co-op has ordered a battery recycling box.

13.2 A film company has been filming in Coverts Road and have agreed to make a donation to CPC.

13.3 Cllr Marshall has a mock-up of the information part of the new notice board planned for Coverts Road. The new board will cost £822. Cllr Marshall will apply to the Elmbridge Civic Improvement Fund to see if a grant can be obtained towards the board. If a grant is not forthcoming, Cllr Marshall will ask the full Council if the film company money can be used for the board.

13.4 It was noted that, due to the persistence of a resident, that Thames Water have admitted that one of their equipment boxes buried underground on Hare Lane Green was not properly waterproofed. The situation will be rectified.

14. Date of next meeting

Next Meeting: **Wednesday 8.00pm on the 3 Dec 2014 in the Committee Room** –*please note the date Apologies from Cllrs Marshall and Herbert as they will be at an EBC meeting that evening. Cllr Sheppard will Chair the meeting.*

.....Chairman.....Date