

**Draft Minutes of the Highways and Transportation Committee Meeting,
held at 8.00pm on Thursday 20th October 2016,
in the Small Committee Room, Claygate Village Hall**

Present: Councillors: Ken Huddart (Chairman), Geoff Herbert, Mark Sugden (ex-officio), Xingang Wang, Tony Shearman.

Co-opted Members: Caroline Stevenson, Howard Smith

In Attendance: Zak Keshavjee (Parish Clerk)

Members of Public: None

1. Apologies for Absence: David Bitner and Julian Way with reason.

2. Declarations of Interest in Items on the Agenda:

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch.

Cllr Ken Huddart: Chairman of the Trustees of Claygate Village Hall Association, President of the Claygate Village Association and, Acting, Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institute of Highways and Transportation, Fellow of Institute of Engineering and Technology, Fellow of Institute of Civil Engineers.

Cllr Mark Sugden: Trustee of CRGT and CVHA, Committee member of Claygate Village Association, Committee member of Claygate Gardening Society, Chairman Outreach Group, Church of the Holy Name, Esher.

Cllr Tony Shearman: Trustee of the Claygate Recreation Ground Trust, Chairman of Claygate Royal's Football Club. Organiser of Gig on the Rec.

Cllr Xingang Wang: Is a Magistrate and co-ordinator of Claygate Speed Watch.

Kate Hallett: An employee of Transport for London

Howard Smith: None

3. To Confirm the Minutes of the Last Meeting.

The minutes of 1st September, 2016 were approved and signed by the Chairman.

4. To Report on the Actioning of Items from Previous Minutes

AP13 Water leaks Oaken Lane. Further work at the High Street and near the Scout Hut completed. **Done.**

AP16 Refurbishment of the fountain on The Green. Clerk has contacted EBC. Clerk to chase and to advise Cllr Huddart who at EBC is handling. **Outstanding.**

AP17 Cllr Huddart has spoken to Helen Maguire who has shovels, and awaits contact from Peter Whitehead, who has confirmed his willingness to look after the Dalmore Avenue salt bin. **Done.**

AP21 Traffic calming, Hare Lane raised junction: Cllr Mark Sugden to identify application procedure to use CIL funds. The September Local Committee suggested the sequence of actions to develop a project, see item 11.

AP25 SCC action on FP31. Site meeting 19 Oct SCC Countryside Access: see item 5

AP27 Courier articles for August issue. **Done**

AP29 Cllr Huddart to approach Kingston regarding coaches operating from The Dell through Claygate: **Outstanding.**

AP30 Lollipop person: Cllr Tony Shearman contacted SCC, who conducted a feasibility study. See item 9.

AP31 No developments, no autumn planting program yet. **Done.**

AP1 Work on Woodstock Lane South bridleway. See item 5.

AP2 Cycling sub-committee meeting to be arranged by Clerk. See item 7

AP3 Order watering cans for tree wardens for Highway tree watering. **Done.**

5. To Discuss Bridleway Proposals & Rights of Way, Including Woodstock Lane South Horse Ride & Action if Necessary.

A good site meeting held on 19 Oct, notes being agreed, and will then be circulated. Chosen contractor William Kear made extensive notes to create estimates for all sections, confirming his willingness to act.

AP4 New Cllr Huddart to chase William Kear for a quote.

5.To Discuss Bridleway Proposals & Rights of Way, Including Woodstock Lane South Horse Ride & Action if Necessary (cont'd)

SCC new Countryside Access officer Mary-Ann Edwards confirmed required action on the FP31 section, including a need to ask for Elm Farm cooperation to flail the vegetation alongside FP31 or allow SCC access on his land; she was very concerned that the status of the whole horse ride should be formalised (as a bridleway) since there is otherwise no protection against the landowner(s) declaring non-existence of the right of way (this view is contrary to previous SCC view); alternatively we should ask the landowners to dedicate. On the section north of FP31, the horse side would benefit from more plantings; the pedestrian side would benefit from cutting back newly grown vegetation, and from relocating the post at the south end, so as to facilitate use by push chairs; the dividing rail needs some repairs.

RUXLEY HEIGHTS: The track from BW34 A3 overbridge is blocked by SurbitonBee locked gates. Mary-Ann said that insisting on or creating a public pedestrian right of way could prove difficult because Ruxley Heights was in 2003 declared as being private, regardless of the fact that no impediment to pedestrians was imposed; hence members of the public have no destination. Cllr Huddart's view is that we must now challenge the declaration using evidence of unhindered public pedestrian use for 20 years before 2003. Caroline Stevenson to pass SCC contact to Cllr Huddart. An alternative view was that the effort of challenging was counterproductive.

AP5 New Cllr Huddart to contact Ruxley Heights Residents' Association for its views on Ruxley Heights as a private road.

BW34 (Claygate to Winey Hill) Maintenance. There is some attempted vehicular use, thwarted inconveniently by the post adjacent to Claygate Common (now metal since concrete and timber were removed or destroyed). We witnessed such a vehicle at the A3 overbridge, the driver telling Mary Marshall that her Sat Nav wrongly sent her there to reach Holroyd Road. Mary-Ann was willing to install posts near the A3 overbridge, at a point where it is possible to turn round. The section of BW34 level with the A3 overbridge is generally in good condition, but a couple of puddles should be removed by clearing the channels within the south side of it to facilitate drainage to 40-acre field.

Rights of Way: EBC are discussing possible restrictions on vehicular access at Claygate Common which in turn affect Common Lane and car parking at Claygate Common. The view of this Committee is that access to and use of the Claygate Common to be on agenda for Parish Meeting.

6.To Discuss a Possible Major A3 Road Junction at Barwell and Agree Any Action.

No further news

7.To Discuss Cycling and Action if Necessary

15th November meeting is proposed. Ideas for meeting include: contacting SCC for changes for improved cycle routes eg BOAT (open to all vehicles) which will require a working design; alternative cycle route to Hare Lane can be investigated; a cycle and walkway map for Claygate. Howard Smith left the meeting at 21.11.

Clerk to arrange a meeting of Cycling sub-Committee after Howard and David comes back to Clerk on suitable timing. Requires a Cllr to be in attendance. Cllr Sugden noted that he was not available on the 15th November.

8.To Discuss Public Transport and Action if Necessary.

a)Bus shelters, bus routes and bus stops.

The shelter at the Village Hall has had glass broken. Kate Hallett reported it to TfL; Loose (laminated) glass was cleared away about Mon 17 Oct.

b) Trains. Leaf-fall timetable (UP trains three minutes earlier at X00 and X30 till December).

c) Claygate Station. Both ticket machines in use. UP platform cycle shed in use but little use. In due course SWT will provide improved signage from The Parade shed. In August 2017 5 platforms at Waterloo will not be usable for three weeks due to platform lengthening. This will reduce the number of trains through Claygate.

9. To Discuss Liaison with SCC and Action if Necessary - With Particular Reference to:

a) Road Maintenance & Footways

Common Road is scheduled for remedial repair today. Water leak at Wingham needs to be reported. Sewer works by The Green and St Leonards Road is scheduled for up to two weeks.

Currently we rely on SCC to deal with individual unsafe spots or, possibly instructed by Mike Bennison, to resurface particular stretches. We have also offered contributions from Claygate P.C. for specific sites such as dropped kerbs at Derwent Close and Hare Lane service road. We are unlikely to get support for any more general improvement, such as removal of the crossfall at 6-10 Oaken Lane.

9. To Discuss Liaison with SCC and Action if Necessary - With Particular Reference to:

b) Highway Tree Replacement and Maintenance

The tree which our tree wardens arranged to plant at 22 Claremont Road seems to have died. This is likely to be attributable to the dry weather, rather than any fundamental problem with the tree pit provided in the asphalt footway. Our present practice is for us to replace failed new trees; if we find there are a lot this year and that this could be partly attributable to lack of watering by those who promised it, we may have to think again. This year's planting programme has not yet been devised.

c) Street Lighting

SCC plan to switch off lights between midnight and 5am in January 2017 to save costs.

Lollipop person. Cllr Shearman provided an update and information he had received from the SCC Schools Sustainable Travel Team Manager who had conducted suitability assessments of School Crossing Patrols (SCP) at High Street outside Londis and in Church Road outside the gates to Claygate Recreation Ground.

i. High Street outside Londis:

Observation from SCC

- proposed site was not heavily used by pupils
- there is a raised table with tactile paving which provides a designated crossing place
- there is another suitable pedestrian crossing with dropped kerbs, tactile paving and a pedestrian refuge situated on Hare Lane by the car park.
- Considering the cost, distance and location of the school in line-managing the SCP, having an SCP outside Londis at the High Street will be counterproductive.

ii. Church Road outside the gates to Claygate Recreation Ground

SCC observation was that a few pedestrians including school children cross Church Road using the tactile paving site which is situated close to the tight bend by the recreation ground.

SCC Recommendations

- School children crossing sign to be investigated at both sites.
- If Claygate Parish Council wishes to pursue the introduction of an SCP at each of these sites it would not be cost effective due to the lack of pedestrians using these locations at school peak times. SCC would not support this financially but would assist with the necessary training and uniform arrangements (at a cost) if CPC wished to pursue this independently of SCC.

It was agreed not to pursue signs as it was not felt that they would have much if any effect and added to street clutter.

AP6 New Cllr Shearman to ask SCC for more details of their assessment and for the 'usage' count and also to consider discussing the matter with Claygate Primary School governors.

10. To Discuss Parking and Action if Necessary:

a) Off-Street Parking. We remain concerned at the Elmbridge B.C. approved increase in car park charges, particularly the four-fold increase (10p to 40p) in the initial charge, since this discourages car park use, and increases pressure on-street. This is to be raised at the upcoming EBC liaison meeting, especially Saturday parking.

AP7 New Clerk to ensure this on agenda for liaison meeting

b) On-Street Issues, including SCC consultation. The consultation ended on 14 Oct 2016, and is to be reported to the Local Committee in Feb 2017. SCC advertised it on its web site and by contacting local groups, particularly those that had expressed an interest. Cllr Huddart replied (12 Oct 2016) to the on-line consultation saying that there should be no significant imposition of controls, since this would cause widespread displacement of parking in Claygate, but there should be short sections of control on Church Road and Foley Road (straight section), to ensure that opposing traffic could pass, and avoid blockage. He did not mention Hare Lane (since a resident there opposed it as a reduction of local parking availability), or Gordon Road (since Cllr Huddart's observation has been that there are already sufficient gaps in parking to avoid the problem). Since another part of the survey was to suggest controls for removal, he said that there was excessive control in Foley Road between Albany Crescent and Hare Lane. At the SCC Local Committee on 3 Oct, it was reassuring that SCC took our line in reporting the consultation in Molesey and the Dittons, particularly rejecting a campaign to have extensive on-street controls in the "Palace" area. The SCC officer (Adrian Harris) spoke strongly along the same lines. The next stage is informal consultation between now and end of the year with stakeholders.

AP8 New Cllr Sugden to speak to SCC about what is involved in this next stage of consultation.

11.To Consider Traffic Calming and Management and Action if Necessary.

At the Local Committee on 3 October there was discussion of the funding of studies to generate highway management projects. SCC has a fund (from the Elmbridge £350,000 p.a. parking enforcement surplus) to be spent as revenue or capital. This could involve £5,000 to launch design work, which might cost up to £50,000, which could be CIL capital, for the design to be costed and the work approved by the Local Committee.

CPC should consider whether to promote our proposal for a raised junction at The Parade/Hare Lane through the new procedures for funding studies. We could claim EBC CIL for funding though design funding should be discussed via Cllr Bennison and SCC Highways, Nick Healey. Cllr Huddart has a local request for general improvement of footways.

Cllr Wang reported on Speedwatch implementation and training. Two new volunteers had been obtained from the Get Involved Day with one trained. A second co-ordinator is planned in addition to Cllr Wang.

12.To Discuss Street Signage and Action if Necessary.

None.

13.To Discuss and Agree Communication of Key Decisions to Residents Including Input to the Courier and the Website.

Suggest coverage of SCC on-street parking consultation, Woodstock Lane South and BW34 bridleways and pedestrian access to Ruxley Heights.

14.Matters for Information Purposes Only.

Remembrance Sunday on the 13th November.

15.To Confirm the Next Meeting on 15th December 2016

It was agreed that the next planned meeting on 22nd December was too close to Christmas and will be rearranged to 15th December.

AP9 New Clerk to arrange meeting room to reflect change of date.

Meeting closed at 22.05