

Shirley Round, Interim Administrator & Proper Officer, Claygate Parish Council, Claygate Village Hall, Church Road, Claygate, Surrey KT10 0JP Tel: 01372 467000 Email: clerk@claygateparishcouncil.gov.uk

19<sup>th</sup> May 2017

## NOTICE IS HEREBY GIVEN THAT

A Meeting of the Planning Committee will be held on Thursday 25<sup>th</sup> May 2017 at 8.00 pm in Committee Room, Claygate Village Hall, Claygate Village Hall

Shirley Round
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The meeting is open to the public. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk, who will allocate a slot in order of application.

## **AGENDA**

- 1. ELECT A CHAIRMAN
- 2. TO ACCEPT APOLOGIES FOR ABSENCE.
- 3. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA.
- 4. ELECT A VICE CHAIRMAN
- 5. TO CONSIDER THE CONSTITUTION OF THE COMMITTEE
- 6. TO REVIEW THE REMIT
- 7. TO REVIEW THE RISK ASSESSMENTS RELEVANT TO THIS COMMITTEE
- 8. TO CONFIRM THE MINUTES OF THE LAST MEETING.
- 9. TO REPORT ON THE ACTIONING OF ITEMS FROM PREVIOUS MINUTES AND AGREE ANY FURTHER ACTION
- 10. TO RECEIVE PLANNING CORRESPONDENCE AND OUTSTANDING RESULTS AND AGREE ACTION IF NECESSARY.
- 11. TO DISCUSS AND COMMENT ON APPLICATIONS AND APPEALS DECIDED SINCE LAST MEETING.
- 12. TO DISCUSS AND COMMENT UPON THE APPLICATIONS FROM ELMBRIDGE BOROUGH COUNCIL WEEKLY LISTS, INCLUDING CONFIRMATION OF COMMENTS SENT TO EBC:-

## w/e 5<sup>th</sup>, 12<sup>th</sup> and 19<sup>th</sup> May See EBC Planning website

- 13. TO RECEIVE AN UPDATE ON PLANNING APPEAL 2016/1567
- 14. TO RECEIVE A REPORT OF THE EAST AREA SUB-COMMITTEE MEETING.
- 15. TO DISCUSS AND COMMENT UPON ANY LICENSING APPLICATIONS IN CLAYGATE.
- 16. TO DISCUSS AND AGREE ACTION ON ANY ENFORCEMENT ISSUES.
- 17. TO DISCUSS AND AGREE COMMUNICATION OF KEY DECISIONS TO RESIDENTS
- 18. MATTERS FOR INFORMATION PURPOSES ONLY
- 19. TO CONFIRM THE DATES OF THE NEXT MEETINGS (15/6) AND ATTENDANCE OF MEMBERS.

The reserve Councillor who MAY be required to attend this meeting is-CLLR. BERNADETTE PEARCE