

DRAFT
HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 20TH APRIL 2017
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL

Present: Councillors Ken Huddart (Chairman), Geoff Herbert and Xingang Wang

Co-opted: Caroline Stevenson (arriving later).

In attendance: Shirley Round Interim Administrator & Interim Proper Officer

Members of the Public: None.

1. Apologies for Absence:

Cllr. Shearman, David Bitner and Kate Hallett with reason.

2. Declarations of Interest on Items on the Agenda:

Cllr Ken Huddart: Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch and member of Claygate Village and Flower Show.

Cllr Xingang Wang: Magistrate and co-ordinator of Claygate Speed Watch.

3. To confirm the Minutes of the last meeting (20th February 2017)

The Minutes were signed as a true record of the meetings.

4. To report on the Actioning of items from the previous Minutes.

AP12 Application for £200 from Cllr Bennison for cycling routes map. **DONE.**

AP20 Brookfield Gardens. Vanessa will be asked to contact the frontager re payment. **DONE**

AP21 Gateway Sign west side of Woodstock Lane South. SCC informed and promised to act on cleaning and repair of 40mph sign. **OUTSTANDING**

AP22 Flailing FP31. William Kear agreed it would be beneficial but cheaper if done by the farmer, but not in the current nesting season. KH agreed to pursue. **OUTSTANDING**

AP23 Cllr Sugden agreed to speak to David Bitner to seek his views on the future of the Cycling Subcommittee. **OUTSTANDING.**

AP24 Repair of Bus Shelter. See item 9a. **REMOVE**

AP25 On-street parking review. See item 11a. **REMOVE**

AP26 Speedwatch. See item 12. **REMOVE**

5. **To Formally Agree the Remit for Highways & Transportation Committee.**
Item retained on the Agenda in error.

6. **To Discuss Bridleway Proposals & Rights of Way including Woodstock Lane South Horse Ride & Ruxley Heights & Action if Necessary.**
 - a) Woodstock Lane South horse ride. The work has been successfully completed on FP31 on time and on budget. The result is much appreciated by horse riders. It was agreed to tackle the section at Elm Farm and south to Stevens Lane and the pedestrian footway along FP31 section. The roadside footway has become overgrown forcing pedestrians to walk in the road.
It was agreed to instigate talks with SCC to improve this section. A possible budget will be considered. **AP27** KH to contact Nick Healey.

 - b) The Ruxley Heights Residents' Association have been successful to getting the track between Ruxley Heights and the BW34 bridge over the A3 re-opened. Suburbanbee.com has provided a fence the length of the track at their own expense.

7. **To Discuss a possible major A3 road junction at Barwell and agree any action.**
No new information. It was agreed to continue monitoring the Kingston Borough local plan relative to building and infrastructure.

8. **To discuss Cycling and action if necessary**
The Cycling Working Party is not now formally meeting. The future of the recreation cycling route (Coverts Road/Arbrook Common/Claygate) will be discussed at the next H & T meeting. The £200 grant from SCCllr Mike Bennison will allow the committee to begin work on the project. David Bitner will be asked if he can provide more detail of the proposed route pattern, design and provide provisional costings. **AP28** Interim Administrator to contact David Bitner and find out if he can attend the next meeting.

9. **To discuss Public Transport and action if necessary.**
 - a) Bus shelter: Cllr Chilcott (Chairman of Environment & Leisure Committee) has made considerable headway with SCC and EBC over who will take responsibility for repairing the Village Hall bus shelter. It has been proposed by the Christian Science Church that they provide a bus shelter in Hare Lane at their own expense.

 - b) Trains: The new rail provider First MTR are expected to take over within six months. They have promised more trains and a better service. Warnings of delays during August have been received due to extensive improvements being undertaken at Waterloo Station.

 - c) Claygate Station: Continued pressure will be applied on the new provider to ensure the Ticket Office at Claygate remains open and is manned for longer. It was noted that the station toilets are only available when the Ticket Office is open.

Caroline Stevenson joined the meeting at 9pm.

10. To discuss liaison with SCC and action if necessary – with particular reference to:

- a) Road Maintenance and Footways
 - i) Water leak outside the Co-op, Hare Lane. Cllr Bamford had recently reported a near accident on the zebra crossing caused by this water leak. Cllr Wang is putting together a detailed dossier (similar to the one he compiled for Oaken Lane) to forward to Thames Water. Continuous monitoring of the water leak outside the Co-op is required. **AP29** Cllr Wang to pursue.
 - ii) Oaken Lane (between Wingham and the Scout Centre). Numerous defects are to be dealt with by SCC. **AP30** Cllr Huddart to seek confirmation and timing.
 - iii) Footpath outside 1 Cavendish Drive: Report pavement has been ‘churned up’ by lorries. **AP31** Interim Administrator to report to SCC.
- b) Highway Tree Replacement and Maintenance.
 - i) 6 trees have been planted in Brookfield Gardens, requested and partially financed by local resident.
 - ii) The piece of land opposite has been cleared and a local resident intends to seed this area. The removal of the rhus caused some concern locally. It had apparently proved impossible to clear the brambles without removing the rhus which was also killing a cherry tree. **AP32** Interim Administrator to respond to Telegraph Lane resident.
 - iii) The Highways & Transportation committee is not aware of a policy for maintaining these unadopted sites around Claygate. It was agreed to contact Environment & Leisure Committee to seek clarification. **AP33** Interim Administrator agenda for next E & L committee.
 - iv) Highway Trees (general). During this spell of very dry weather the Tree Wardens will be asked to send reminders to residents to water their highway trees. **AP34** Interim Administrator to contact Tree Wardens.
- c) Street Lighting. Nothing to report.

11. To discuss parking and action if necessary.

- a) Off Street Parking: The question of car park charges generally and the scheme for free Saturday car parking will continue to be pursued with EBC.
- b) On-Street Parking: Cllr Wang has written to Chris Grayling (Transport Secretary) pointing out the Committee’s concern at the recommendations by SCC for an excessive number of corner double yellow lines. It was agreed the H & T committee will comment likewise during the consultation period of the SCC On-Street Parking Review.

12. To Consider Traffic Calming and Management and Action If Necessary.

- i) Speedwatch: There are 4 Speedwatch sites in Claygate – Oaken Lane (Derwent Close), Hare Lane (BT), Hare Lane (opposite Village Club) and Hare Lane (near

The Parade). Although there are some 30 people who have expressed willingness to undertake speed monitoring there are only 3 or 4 active members. Cllr Wang has taken back responsibility for organising the sessions. In order to keep the sites 'alive' it will be necessary to carry out sessions in Hare Lane (BT) and in Oaken Lane in the next few months.

Cllr Wang will be manning a display at the Claygate Flower Show (on the Claygate Parish Council stand) to attract more active volunteers. **AP35** Cllr Wang to arrange for advertising leaflets.

- ii) Traffic Calming: It was agreed to revisit the project to install a traffic calming raised junction in Hare Lane at the junction with The Parade to include the pedestrian crossing. It was felt that this may be a suitable project for CIL funding. **AP36** Cllr Huddart agreed to contact Nick Healey (SCC Area Highways Team Manager) to get the ball rolling. This may also be a suitable display item for the Flower Show. **AP37** Cllr Herbert to check if he has any illustrations that can be used.

13. To Discuss Street Signage and Action If Necessary.

There are 3 signs in need of attention: Clayton Road (junction with Woodstock Lane), Elm Road (by Capelfield Surgery) and Woodstock Lane (gateway sign by Manor Farm). **AP38** Cllr Huddart will contact SCC

14. To Discuss and Agree Communication of Key Decisions to residents including Input to the Courier and the Website

Articles for Courier already submitted. Add Speedwatch.

15. Matters for Information Purposes Only.

Nothing to report.

16. To Confirm the Date of the Next Meeting on Thursday 18th May 2017

Meeting closed at 9.35pm

Signed:

Dated: