

20 May 2015

**An Extraordinary General Meeting of Claygate Parish Council  
will be held in the Small Village Hall  
on Thursday 28th May 2015 at 6.45 p.m.**

**All Parish Council meetings are open to the public. A quarter of an hour has been reserved for members of the public to address the Council, for three minutes each, on any subject relevant to the agenda. In order to address the meeting, prior arrangements must be made with the Parish Clerk, who will allocate a slot in order of application.**

Mark Sugden  
Chairman Claygate Parish Council

**AGENDA**

**Part I**

- Item 1. To accept apologies for absence
- Item 2. To receive declarations of interest in items on the agenda
- Item 3. To agree new cheque signatories for the Parish Council checking and savings accounts:

**Resolution 1**

- Item 4. Motion to exclude the Press and Public

**Part II**

- Item 5. Staffing matters (In confidence): Recruitment process for new Parish Clerk. **Resolution 2**

**To confirm that the next meeting of Claygate Parish Council will be held on July 9<sup>th</sup> 2015 in the Small Village Hall at 7.30pm.**