

DRAFT
HIGHWAYS & TRANSPORTATION COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 12TH OCTOBER 2017
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL

Present: Councillors Ken Huddart (Chairman), Geoff Herbert and Mark Sugden

Co-opted: Caroline Stevenson.

In attendance: Shirley Round Parish Clerk & RFO

1. Apologies for Absence:

Cllrs. Xingang Wang, Gavin Wilson and Tony Shearman and Kate Hallett with reasons.

2. Declarations of Interest on Items on the Agenda:

Cllr Ken Huddart: Chairman of Trustees of Claygate Village Hall Association, President of the Claygate Village Association, Acting Chairman of the Claygate Conservation Areas Advisory Committee, Traffic Engineering Consultant, Fellow of Chartered Institution of Highways and Transportation, Fellow of Institution of Engineering and Technology, Fellow of Institution of Civil Engineers.

Cllr Geoff Herbert: Co-ordinator of Neighbourhood Watch and member of Claygate Village and Flower Show.

Cllr Mark Sugden: Trustee of Claygate Village Hall Association, Committee member of Gardening Society, Committee Member of Claygate Village Association, Chairman Outreach Group Church of the Holy Name Esher.

3. To confirm the Minutes of the last meeting (10th August 2017)

The Minutes were signed as a true record of the meetings.

4. To report on the Actioning of items from the previous Minutes.

AP21 Gateway Sign west side of Woodstock Lane South and Elm Road. The Clerk read an email received from Liz Shakeri (SCC) as follows:

'Unfortunately as these signs are advisory and not the main sign we are not able to include them in our maintenance programme. I understand this is not the response you wished for. If however funds were to be found to complete these kinds of updates I would be happy to organised for the required signs to be created.'

It is understood that SCC Highways have multiple savings to make and as signs go then they will not be replaced. This also applies to road lines **NO FURTHER**

ACTION

AP10,11,12,13 (see Agenda item 6)

AP14 Contact David Bitner re proposed route pattern for cycling route. No response (see Agenda item 8)

AP15 On-Street parking survey. (see Agenda item 11b)

AP16 Map of proposed raised junction. To be prepared as required. **NO FURTHER ACTION AT PRESENT**

AP17 See AP21. **DONE**

AP18 see Agenda item 14 **DONE**

AP19 **DONE**

AP20 **DONE** (see Agenda item 5.)

5. To discuss and agree Budget for 2018/19 to report to Council on 16th November.

It was noted that nothing had been spent from the current year's H & T budget to date although it is hoped to include all or part of the Woodstock Lane horse ride and pathway improvements during 2017/18.

The following amounts were agreed for the 2018/19 Budget:

| | |
|----------------------------|--------------------------|
| Footpaths | £500 (no change) |
| Grit bins & winter wardens | £250 (“) |
| Highway trees | £500 (“) |
| Cycle racks | £250 (reduced from £500) |
| Bus shelter | £250 (no change) |
| Bridleways | £5,000 (“) |

6. To Discuss Bridleway Proposals & Rights of Way including Woodstock Lane South Horse Ride & Ruxley Heights & Action if Necessary.

a) Woodstock Lane South

Unfortunately the long awaited quote from Bill Kear did not entirely reflect the discussion at the site visit on 15th September. It will be necessary to clarify the details of the work with Bill Kear. In the meantime the proposed work was discussed and provisional approval given to the following items subject to the revisions being agreed with Bill Kear:

1) North of FP31 - Footpath section.

To clear back tree allowing to remove the excess arising from site.

Complete for the sum of £260 plus VAT

This item was unanimously approved.

2) North of FP31 – Horse-ride section.

North of FP31 to a width of 1m to scrape back the soft material and to deposit locally on site and to import road planings to an approximate consolidated depth of 125mm. To leave site clear and tidy.

Complete for the sum of £1,400 plus VAT

This item was unanimously approved

3) Between the farm entrances

To dig out four no wet sections approximately 10x1.5m and to import road planings and spread to an approximate consolidated depth of 125mm. To leave clear and tidy.

Complete for the sum of £750 plus VAT

Defer for further clarification. If this is the section of FP31 itself then this has already been done.

4) South of FP31 – To Elm Farm entrance – Roadside vegetation clearance and footpath construction.

To cut back vegetation to a width of 1.5m. To then reduce ground level by approximately 125mm and to deposit locally on site and to then lay a geotextile membrane and import road planings and spread to an approximate consolidated depth of 125mm. To leave site clear and tidy.

Complete for the sum of £4,450 plus VAT

This item was unanimously approved

Prior to this work being undertaken it will be necessary to seek the approval of SCC. **AP22** Cllrs Huddart and Sugden to contact Liz Shakeri and copy Cllr Bennison and Carol Walker.

5) Elm Farm entrance to Stevens Lane

To cut back vegetation to a width of 2m

Flail back to 2m width

Complete for the sum of £800 plus VAT

This item was unanimously approved

AP23 Clerk to forward revisions to Bill Kear

7. To Discuss a possible major A3 road junction at Barwell and agree any action.

It has been noted that RBK have produced a draft Tolworth Area Plan which is available for public consultation until 5th November. It was agreed to remain vigilant regarding any sign of traffic relief proposals in the Chessington/Malden Rushett area. Any developments may well be published through their local plan.

AP24 Clerk to search for details of a RBK Local Plan incorporating all parts of the borough.

8. To discuss Cycling and action if necessary

No communication has been received from past co-opted Cycling Working Party members. If the grant of £200 received from Cllr Mike Bennison is not spent within 3 year then it will be repaid.

AP25 Cllr Sugden agreed to speak to David Bitner and Howard Smith to find out if they will map out the recreation cycling route to include on a SCC website interactive map. Copies of the map can be placed on the Coverts Road notice board, the website and Courier.

9. To discuss Public Transport and action if necessary.

- a) Bus routes, bus shelters & bus stops: The proposed new bus shelter by the Christian Science Church in Hare Lane (opposite the telephone exchange) has not been installed yet.
- b) Trains: nothing to report
- c) Claygate Station: nothing to report.

- 10. To discuss liaison with SCC and action if necessary – with particular reference to:**
- a) Road Maintenance and Footways
SCC has further reduced its road maintenance budget, thus roads such as Elm Road have missed their intended resurfacing
 - b) Highway Tree Replacement and Maintenance.
The following roads have been identified for tree planting in October/November:
The Avenue – Cllr Sugden will speak to the householder.
Dalmore Avenue – replacement for dead tree
Red Lane – a pattern of trees at the lower end nearer Telegraph Lane/Old Claygate Lane
AP26 Clerk to contact Vanessa to ask if she will liaise with Cllr Huddart and organise the planting
 - c) Street Lighting. Nothing to report.
- 11. To discuss parking and action if necessary.**
- a) Off Street Parking: The question of car park charges generally and the scheme for free Saturday car parking will continue to be pursued with EBC and raised at the next Liaison Meeting.
 - b) On-Street Parking: Results of the consultation awaited. **AP27** Cllr Sugden will find out how long it is likely to take to analyse the responses and when the results are likely to be made public.
- 12. To Consider Traffic Calming and Management and Action If Necessary.**
- i) Speedwatch: Article to be included in the next Courier due in December.
 - ii) Traffic Calming: The proposed raised junction will remain a future project.
- 13. To Discuss Street Signage and Action If Necessary.**
Nothing to report.
- 14. To Discuss and Agree Communication of Key Decisions to residents including input to the Courier and the Website**

The next edition of Courier is due to be published shortly for distribution during w/beginning 16th October.

Thereafter there will be 4 editions of Courier per year, the next copy deadline being 10th November for delivery to co-ordinator on 8th December. There will be a forward 12 month rolling schedule available to all possible contributors to enable them to plan their articles.

Articles for the December edition from H & T to include the Speedwatch leaflet, the proposed new Bus Shelter at the Christian Science Church and the Horse Society Achievement Award (presented at the Flower Show) **AP28** All. Approximately 250-300 words is expected plus pictures.

15. Matters for Information Purposes Only.

Lower Wood Road/Stevens Lane Verge: The Clerk read out the latest information received from Cllr Bennison on 22nd September

'Correspondence has been ongoing with Surrey's legal team. The arboriculture team are awaiting a payment from the resident (or their representative) to enable a reinstatement design to be undertaken. This design would include details of the type of planting as well as the costs. Further updates will be provided.'

Caroline Stevenson provided Cllr Huddart with a picture of the original state of the verge.

16. To Confirm the Date of the Next Meeting on Thursday 14th December 2017

Meeting closed at 9.45pm

Signed:

Dated: