

DRAFT

**HIGHWAYS, TRANSPORTATION & ENVIRONMENT COMMITTEE MEETING
HELD AT 8.00PM ON THURSDAY 21ST NOVEMBER 2019
IN THE COMMITTEE ROOM, CLAYGATE VILLAGE HALL**

Present: Councillors Brian Rawson, Mark Sugden, Jo Collon, Anthony Marques and Nick Jefferies.
Co-opted: Caroline Stevenson, Vanessa Relleen and Mark Tymieniecki
In attendance: Shirley Round Parish Clerk & RFO.
2 members of the public.

1. Apologies for Absence:

None

2. Declarations of Interest in items on the Agenda

None

3. Confirmation of Minutes of H T & E Committee held on 5th September

The Minutes were signed by the Chairman as a correct record of the meeting.

4. To report on the Actioning of items from the previous Minutes.

Environment & Leisure Committee

AP46 The Green – VR and PC Green Team confirmed planting will be undertaken in September. DONE

AP48 Glebelands HGS. ? refurbishment required. Cllr Marques to report. (Discuss under agenda item 5i). DONE

AP2 Glebelands – Cllr Marques suggests bark chippings. (Discuss under agenda item 5i) DONE

AP8 Reinvestigate registration of The Green. MONITOR.

APs 12/13 Shrubs on Firs Verge & Torrington Lodge car par (see Agenda item 6 ii) for decision). DONE

AP14 HGSs beds need extra tidying – Old Claygate Lane, The Green (pointy end), Hare Lane cp, St. Leonards Road bus stop. These areas need extra attention. Clerk to contact PQ OUTSTANDING.

AP15 HGSs Report from AM. DONE

AP16 Signage Telegraph Lane. (Discuss under agenda item 7 vi)

AP17 Resiting Signage Red Lane reported to SCC. DONE

AP18 Footbridge Claremont Road + footbridge over stream FP37 (See agenda item 8ii)

AP19 Simmil Road trees. See agenda item 8 iv b).

AP20 Missing 30mph sign Woodstock Lane reported to SCC. DONE

5. To agree budget for 2020/21 and final figures for 2019/20

It was unanimously agreed to accept the draft budget for 2020/21 as circulated at the Parish Council meeting on 7th November.

6. To discuss Environmental Issues

6i) To note the Council decision relating to the Highway Garden Sites gardening contract. It was agreed at the Council meeting on 7th November that the contract with Paul Quinnen should be renewed for a further year with effect from 1st November

2019. During the year, however, the contract and schedule will be reviewed and put out to tender. **AP21** Future agenda item for discussion.

6 ii) Highway Garden Sites (including reports from Councillors).

Firs Verge: It was agreed to crown lift the trees and thin out the shrubs. VR will liaise with PQ to carry out the work. PQ will be asked to quote for the work as a special project. **AP22** Clerk to inform PQ + VR to contact PQ.

Torrington Lodge CP: It was agreed some remedial trimming of shrubs in the long bed on the right-hand side of the entrance to the car park is required. VR offered to liaise with the PC gardening volunteers to undertake this work. **AP23**

Brick Bed The Parade – maintenance undertaken by CVA (Claygate in Bloom)

Woodstock Triangle –satisfactory

The Green (Pointy End) and St. Leonards bus stop require some pruning and tidying up. Clerk will ask PQ to concentrate on these areas **AP24**

Red Lane – Bit of tidying up required

Applegarth: not checked. JC agreed to inspect

Glenavon Close: not checked. JC agreed to inspect

Foley Road triangle – satisfactory

Glebelands – check with PQ if gravel would be better than bark chippings. **AP25**

Fee Farm Road/Causeway – Satisfactory. Bulbs have been planted and reimbursement of £16.19 requested. Purchase of the bulbs was not planned but expenditure was approved retrospectively. **AP26.** It was agreed in future only planned expenditure will be reimbursed.

Hare Lane car park – satisfactory.

Winner bed – satisfactory

Foley triangle – satisfactory

6 iii) Litter, Litter bins, Graffiti & Flytipping

Flytipping in Woodstock Lane South is still a problem. Clerk to report to Claygate EBC Councillors. **AP27.** It was noted that the litter bin in Oaken Lane is used for domestic waste.

7. To discuss Highways & Transportation issues.

7i) Public Transport.

Bus stop cages and clearways are being installed together with electronic notification displays in bus shelters. The South Western Trains strike from 2nd to 27th December was noted.

7ii) Bridleways & Rights of Way

BW34: resurfacing has been completed. An invoice for the Parish Council's share of the project £1,393.50 has been received from SCC.

Improved signage in Telegraph Lane: The Clerk has been in contact with SCC Highways but they are unable to supply a suitable sign. The item was deferred to the next meeting **AP28**

Footpath 37/37A footbridge over the railway at the bottom of Claremont Road and the bridge over the stream on Arbrook Common. It was agreed the Clerk will contact SCC Mike Bennison and ask him to raise the condition of both bridges with SCC and the Local Committee. Both bridges are considered to be trip hazards and could result in accidents. They have become difficult to negotiate by disabled persons and those with young children and buggies. Cllr Nick Jefferies supplied pictures. **AP29**

7iii) Traffic calming and Speedwatch

Traffic Calming Hare Lane: An assessment of Hare Lane (The Swan to the railway bridge) has been carried out by SCC and a draft report produced on a potential 20mph

speed limit.. Multiple options have been suggested. This item will be included on the agenda for the Local Committee on 5th December. Further discussions need to take place between residents, EBC and SCC.

Speed Watch: MT (Speed Watch co-ordinator for Claygate) provided a report for the period September to November 2019 (Appendix A)

7iv) Commercial Traffic

Development of the area at the top of Woodstock Lane South, at the junction with Clayton Road, into an industrial area is adding to the increase in heavy lorries travelling through Claygate. It was agreed the publication of the South London Waste Plan identifying this area as a potential site for inert waste requires particular attention. A draft response to the South London Waste Plan has been formulated and will be circulated to all Councillors before being forwarded to Cllr Mary Marshall. It is hoped that the observations from the Parish Council will be incorporated in the EBC response to the South London Boroughs. **AP30**

7v) Liaison with SCC

a) Road Maintenance & footways.

Although reported to EBC the pizza van is still parking on the footway in front of Fruit World in the Parade in the evenings. It was agreed the Clerk will contact Cllr Rollings (Chairman of the EBC Licensing Committee) to enquire about the implementation of the revised Street Traders Licence. **AP31**

b) Highway trees (maintenance & replacement)

VR understands that the residents of Simmil Road agree that the dead and dying trees should be removed, except for a particular tree which was planted by the Parish Council. These are SCC highway trees. The Clerk will contact SCC and have the trees removed, the stumps ground out and ultimately replaced. **AP32**

Cllr Collon has reported branches which have fallen from trees in Albany Crescent and these were subsequently been removed.

7vi) Parking

No issues reported.

7vii) Street Signage

The 30mph sign at the top of Woodstock Lane is missing and has been reported.

8. Communication to residents including input to the Courier and the Website

The next edition of Courier will be mid December.

9. Matters for Information Purposes Only.

There are currently two questionnaires requiring residents opinions.

a) SCC Highways – Future Services and Contracts and

b) EBC Leisure – Future Play Projects & Play Areas.

10. To confirm the date of the next Meeting on Thursday 6th February 2019, 8pm in the committee room of Claygate Village Hall.

Reserve who may be required for the next meeting: Cllr Xingang Wang.

Meeting closed at 9.40pm

Signed:

Dated:

Appendix A

Claygate Speedwatch Team Report for Period Sep to Nov 2019

The Team

There is no change from the previous period, we have five trained members and a further seven individuals on the list who wish to be kept informed of our activities.

One of the above individuals requires training, and that is being arranged.

Schedule

We run a three-monthly schedule published in advance, up to three sessions per month.

Cancellations have had to occur due to vacations(1), road works(1) and lack of TWO volunteers(2).

There have been twenty sessions since 01/01/2019.

Locations

No Change

Equipment

No Change

Results this Year

Bearing in mind the object of the exercise is to slow traffic down and NOT 'catch people out', we have recorded 22 Cars, 4 vans and 2 motorbike exceeding 35mph (Surrey Police Computer entry limit !)

Maximum speed recorded 51Mph.