

These are draft minutes and are subject to approval at the next meeting.



ENVIRONMENT COMMITTEE
Minutes of the meeting at
8.00 p.m. on 2 August 2012
in the Village Hall Committee Room

Present: *Councillors* – Shirley Round -ex-officio & substitute (*Chairman*), Geoff Herbert, Kate Hallett
Co-opted Members- Vanessa Relleen, Carol Manley
Parish Clerk - Freda Collins

Geoff Herbert was not present at the start of the meeting.

As the Chairman, Sarah Whittaker, and the Vice- Chair, Anthony Sheppard, were not present at the meeting it was agreed that Shirley Round would Chair the meeting.

1. Apologies for Absence

Cllr Sarah Whittaker who was on holiday
Cllr Anthony Sheppard who was on holiday
Rukshana Master.
These were accepted.

2. Declarations of Interests

Cllr Hallett declared that she is Secretary to the CVA.

Vanessa Relleen declared that she is a Trustee of the CRGT, is on the Committee of Claygate in Bloom and the CVA.

Carol Manley declared that she is on the Committee of Claygate in Bloom and the Flower Show.

3. Minutes of last meeting

The minutes of the last meeting on 14 June 2012 were confirmed and signed by the Chairman.

4. Actioning of items from previous minutes

AP36- Jubilee tree. Cllr Hallett reported that, if a suitable location can be found for a tree, a Jubilee tree can be planted anytime during this Jubilee year. To get into the official book it has to be tree from the Crown Estates. **outstanding.**

AP39- path on Firs verge -Done

AP1- small fence on The Green. Vanessa removed this immediately after the last meeting. Francis Boff restored the planter.

AP2- Cllr Herbert to speak to Cllr Bennison about the cracked wall at the Youth Club-outstanding

All other action points have been carried out.

5. Highway Garden Sites

The Green

(VR, CM, GH)

The Green looks lovely and was part of CIB. The judges liked the planting and the colour scheme.

St Leonards Road

(AS, KHa) report given by SR

The bed looks fine, but more low planting is needed east of the seat and tree. Vanessa and Carol have purchased more hellebores, but these have yet to go in.

The Firs verge

(VR, KHa, GH)

SCC has now repaired the crumbling path edge.

Prior to the cutting of the grass, Vanessa cut round the new shrubs so that Burleys would not damage them as they mowed. She did not have time to mark all of them so there was some damage.

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It was noted that the area is dry again.

Work is needed on the trees and shrubs as they are becoming overgrown. It was noted that this work should be carried out by Burleys.

A discussion took place and it was agreed that the work carried out by Burleys since the spring has been of poor standard. The Clerk will list all outstanding work and email Luke Burley to express dissatisfaction with their work. It was noted that no check-lists have been received. The Clerk will ask Burleys to send a check-list with every invoice in future.

AP9 The Clerk to action

Hare Lane car park

(AS, RM)-report given by SR

The blue pipe is still running along the bed on the west side. The blue pipe is apparently a temporary water supply connection for the Club building as the original lead pipe has developed a serious leak.

The beds look fairly empty and need weeding.

Torrington Lodge car park

(AS, RM) - report given by SR

The 2 trees planted by EBC in the NE end are flourishing.

The other beds look empty

The Car Park Approach is looking lovely.

Cllr Herbert arrived at the meeting.

Applegarth

(CM, VR)

Not inspected

Red Lane

(KHa, RM)

Not inspected

Glenavon Close

(SW, GH)- report given by SR

The bed looks fine.

Church Road

(SW, GH)- report given by SR

The beds look green and shrubby but there is little colour. It was noted that there is more colour in the spring, but not at this time of year due to the shading from the trees.

Fee Farm Road/ The Causeway

(CM, KHa)

Some of the shrubs need pruning and this will be carried out by the residents.

Coverts/Foley Roads triangle

(CM, VR)

The bed looks OK.

Glebelands

(SW, GH)- report given by SR

There are weeds in the gravel area and a great deal of bindweed in the shrubs.

Brick bed at The Parade

(VR & CM)

Cllr Bension arranged a site visit with CPC and SCC officers; attending were Cllrs Sheppard, Round & Huddart, Linda Wells and Vanessa Relleen. It was suggested that the traffic-side wall was moved back from the roadway to prevent further traffic damage. It was suggested that the wall was angled so that it did not provide sufficient room for pedestrians to walk between the bed and the road which would be dangerous. SCC has not yet provided a date when the work will begin. They will give us notice so that the plants can be removed from the bed.

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Once the bed is replanted it was suggested that plants providing more height could be included. It was also suggested that sweet-smelling nicotiana are included.

It was noted that the Millennium sign will have a climbing inspection later this year when the ladders are available for putting up the Christmas lights.

Burleys Work

It was noted that there have been several recent complaints about the quality of the work carried out by Burleys. Cllr Whittaker spoke to Luke Burley and some improvements have been made in certain beds, but areas of poor quality work have been noted. It was agreed that the Clerk will contact Luke and ask for an improvement in the work and all the back-dated check-lists.

(AP9 The Clerk to action)

Re-tendering of the HGS contract

Cllrs Whittaker, Sheppard and Round and the Clerk met in July to examine and revise the contract and schedule of work. The Woodstock Triangle has been included in the list of HGS for the purpose of this contract.

The Clerk has invited all the firms who have previously tendered to apply. She also Googled all gardening firms in the KT10 area and has asked them to tender; which means that 17 firms have been asked to tender. Posters asking for tenders have been displayed on the notice boards and a public announcement about the re-tendering of the contract will be putting the Surrey Advertiser.

Cllr Hallett queried whether a firm needs a License to dump waste. She will check this.

API0 Cllr Hallett to action

She also asked for Environmental credentials to form part of the decision criteria.

Cllr Herbert reported that the EHT has a new maintenance contractor for their gardens. He will send the details to the Clerk

API1 Cllr Herbert to action

Tenders need to be received by the end of August. This will give sufficient time for consideration of the tenders and drawing up of the contract.

6. Other Flower Beds

13.1 Woodstock triangle

This bed again looks very untidy. It has been added to the list of beds to be covered in the contract for the HGS, so will receive regular maintenance once the new contract is awarded.

It was suggested that it needs a complete renovation; possibly a deep border of cobbles with shrubs in the centre. This will cut down on the maintenance for this bed which is in a dangerous position in the road.

7. Meadow Road Island

All looks well.

8. Village in Bloom Competition 2012

The judging went well. Thanks were given to the team, especially Vanessa, who did so much work before the judging. The school was not included this time, but the Guide Hut and Jigsaws playgroup were part of the tour.

It was noted that the school took part in a separate schools competition and were awarded a silver-gilt.

Cllr Round will ask for a copy of their newsletter so that this information can be included in the Courier.

API2 The Clerk to action

The results for VIB will be given in early September.

9. Status of The Green and other unowned land

9.1 The Green. Cllr Hallett has spoken to the Esher District Historical Society about The Green. They have many photos of it over the years and believe that it already has some special status. Cllr Hallett has also spoken to Helen Gilbert of SCC regarding the status of The Green. Helen will check the status and then advise Cllr Hallett what we need to do.

9.2 Derwent Close Island- Cllr Hallett will also ask Helen Gilbert about the status of this area of land.

API3 Cllr Hallett to action

9.3 The Roundway. It was noted that this area of land is owned by Elmbridge Housing Trust.

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10. Courier/Website

Nothing to include.

11. Matters for information only

Carol Manley has been contacted about the parking problems in Dalmore Avenue. She has referred the resident concerned to Cllr Nick Hayes who is dealing with this matter.

12. Date of next meeting

Next Meeting: Thursday 8.00pm on the 25 October 2012 in the Village Hall Committee Room

It was agreed that this meeting is very late in the month and an earlier meeting would be preferable. The Clerk will seek to change the date.

.....Chairman.....Date